

Playing Field Management Committee

Minutes of a Meeting held in The Geoff Hewett Pavilion, Trull,
On Monday 8th July 2019.

(in the format to be presented to the next meeting for approval)

Present - Mr A Kent, Mr B Pretty, Mrs J Wooldridge, Ms T Dean, Mrs A Hudson, Mr D Lindfield, Mrs A Clark, Mrs S Khattab, And Mr D Vesty.

In attendance: Mrs B Howat – Clerk
Peter Kirby – Galmington Dragons

8/19 **Election of Chairman**

Mr Kent proposed that Mrs Clark be elected as Chairman for the year.
He was seconded by Mr Pretty
Resolved: Mrs A Clark was elected as Chairman for the year.

9/19 **Election of Vice- Chairman**

Mr Kent proposed that Mr Lindfield be elected as Vice- Chairman for the year.
He was seconded by Mrs Wooldridge.
Resolved: Mr D Lindfield was elected as Vice-Chairman of the year

10/19 **Apologies for absence**

Apologies were received from Mrs J Davenport.
Mrs A Waylett was not present. No apology had been received.

11/19 **Minutes of the Meeting held on 11th April 2019**

Minutes of the meeting held on 11th April 2019 were agreed and signed by the Chairman.

12/19 **Matters arising**

Mr Vesty said that since the last meeting the Scout Group had decided that the tap currently amongst the shelving in the storeroom would be relocated just inside the roller doors and not on the outside wall as previously suggested.

13/19 **Pavilion users reports and suggestions**

Mrs Khattab had relinquished her role as Pavilion Manager and cleaner but was continuing as bookings secretary. Mr Pretty had taken on the job of cleaner and would be paid £12 per hour. Mr Pretty, Mrs Clark and Mrs Wooldridge were all helping to give hirers access to the Pavilion when necessary.

Mrs Khattab thanked everyone for their help and reported that bookings are still doing well.

The Scouts were still storing raft materials in the chair store and these had recently been left obstructing the tables and chairs used by hirers. Mr Vesty said he would ensure they are moved.

It was suggested that a deep clean of the Pavilion, to include walls, doors and skirting boards, could be organised in the summer holiday with possible help from the Scout Group and Brownie leaders.

It was noted that there was no representative for the Brownies on the PFMC

Resolved: The Clerk would write to the Brownie leader requesting that a representative is put forward.

Mr Vesty reported that the Scout Group would like to put up a retractable canopy over the roller door to the store room. The Scouts were willing to pay for the canopy and installation.

Resolved: Mr Vesty would look into the costs and options and report back to the PFMC.

Mr Vesty asked if it was possible to buy new tables for use by hirers as the current ones were not fit for purpose and difficult to put up. He suggested using the same tables as those in the Memorial Hall and Trull Church Community Centre.

Mrs Khattab said several new tables had recently been bought to replace those that had already been broken.

Resolved: Mr Vesty would look into the options for replacement tables, including size, colour and cost, up to £500. Agreement would be made by the PFMC via email.

Mr Vesty requested that trollies are provided for moving chairs from the store to the hall.

Resolved: Mr Vesty would look into the options for purchasing two chair trollies and get a consensus from members via email.

Mr Vesty asked if it would be possible for a phone line to be installed to provide a Wi-Fi connection for the Pavilion.

It was mentioned that this had been discussed when the Pavilion was built but there were difficulties relating to the physical connection and costs. The Committee questioned whether Wi-Fi was needed when people could gain internet access using smart phones.

Resolved: Mr Vesty would look into the costs and implications and report back.

The Scouts had a spare urn in the store room that they would like to donate to the Pavilion. It would be PAT tested before being passed on.

14/19 **Football on the KGV Playing Field**

The Galmington Dragons had been asked if it was possible for them to rotate the area they currently use in order to keep damage to grass on the KGV Playing Field to a minimum.

Peter Kirby from the Galmington Dragons said they would be happy to listen to all requests but explained that the area they use is flat while other areas of the field are rough and in one spot there is a drain that could prove to be a hazard.

The Club uses a nearby AstroTurf pitch in the wetter months from the end of ^{November} unless there is a competitive match. This policy ensures the pitch does not get churned up as much. All training and games stop in May.

Mr Kirby added that the Galmington Dragons have a great relationship with Mrs Khattab and are grateful for her support.

It was noted that a different football club had been seen using the KGV Playing Field for training on Tuesday evenings. It was not known who the Club was and they had

not asked for permission but they had vehicular access which implied it was someone who is known to the PFMC.

It was suggested that the Tuesday evening team may have some connection with Neil White who does have permission to use the field for after school football training.

Resolved: To write to Mr White asking if he has information on who the Tuesday football team is and requesting that a formal approach is made if they want to use the KGV Playing Field.

15/19 **Proposed Petanque area**

Ms Dean explained that the petanque area had been one of the most popular items requested in the consultation which had informed the plan for the KGV Playing Field approved in principal in April 2016.

Funding of £593.75 towards the petanque area had been received from the Trull Memorial Hall Committee and a grant of £1,000 had been given from Somerset West and Taunton administered by the Somerset Community Foundation.

Ms Dean had received one quote of £5,250 for construction of the petanque area but had since received an offer of help to build the pitch from a Trull resident.

She proposed that the PFMC ask TPC for the balance of funds set aside in the budget for a team of people to build the pitch with hardstanding and benches on the site earmarked on the approved plan, close to the path to allow access for people with mobility scooters, wheelchairs and pushchairs.

Questions were raised by members about how the pitch would be maintained, who would use it and how often, and whether the proposed location was suitable as it was close to trees and a water pipe.

The Chairman subsequently proposed, seconded by Mr Pretty, that the idea of a petanque area should be abandoned altogether. The proposal was defeated by four votes to three.

The Committee resumed discussion on the location of the pitch and went outside to look at possible alternatives.

It was proposed that the petanque area be re-sited on a "middle option" running parallel to the path from Pokes Lane toward the shelter.

Resolved: The proposed petanque area is built on the far side of the KGV field near the footpath to the right hand side of the bench. The Chairman and Mrs Hudson were against the proposal.

The Clerk advised that rather than allow the petanque area to be built by volunteers it would be prudent to seek quotes for a competent contractor to do the work for insurance purposes.

Ms Dean proposed that three quotes were sought based on a specification from the English Petanque Association. These would be taken to a meeting of Trull Parish Council for a full discussion of the costs and logistics including details of future maintenance and how it will be used and monitored.

Resolved: Ms Dean would seek quotes from three competent contractors for consideration by Trull Parish Council.

The Chairman and Mrs Hudson were against the proposal.

16/19 **Play Equipment Maintenance**

Mr Pretty reported that the CCTV equipment positioned on the Pavilion appeared to be having the desired effect with less damage being seen to play equipment. Mr Pretty had also been patrolling the KGV Playing Field in a fluorescent jacket from time to time. Since the damage to the toddler swings there had been an attempt to dislodge the basketball hoop on the kick wall and people had continued to climb to

the top of the shelter.

The Clerk had received correspondence for two parishioners asking why the blue swings had been moved to the bottom of the field, and asking if they were going to be replaced for smaller children to use. The Clerk had responded with an explanation from the minutes of the previous meeting. Mr Pretty said many more people had commented that it was a better location and they were being regularly used by the teenagers.

17/19 **Position of the toddler spinner**

It was agreed to wait for the play equipment inspection report before this was discussed further.

18/19 **Safety surfacing**

Mr Pretty suggested that since repairs to the twin fly were complete it would be sensible to have safety surfacing installed as this was likely to be mentioned again in the latest equipment inspection report. The rubber matting currently in place could be used under the red swings or the toddler spinner depending on the report.

Resolved: Mr Pretty would seek a quote from Abacus for installation of safety surfacing under the twin fly to match that already installed.

19/19 **Repositioning the dog bin**

Following a request from a resident in Southwell Close, TPC had authorised the repositioning of the dog waste bin in Pokes to a new position just inside the KGV Playing Field to be chosen by the PFMC.

It had set aside up to £30 for the bin to be moved and installed in the new location.

Resolved: To reposition the dog waste bin on the grass by the gate just inside the KGV Playing Field adjacent to the fence. The Clerk would inform the contractors of the change of location.

20/19 **Donation of a tree**

A member of the community who had previously taken an interest in the work of the PFMC and the KGV working group had offered to sponsor at least one ornamental tree in memory of her husband.

Special favourites that she recommended were a Sorbus Aria Lutescens (there used to be one on Trull Green); Sorbus Hupehensis (November Pink or Rosea); and the crab apple Malus Floribunda.

Resolved: To accept the offer of up to three trees with associated stakes and protection. Ms Dean would write to inform her.

21/19 **Maintenance of Lime trees**

Mr Pretty had begun trimming back the bottom of the Lime trees at the top of the KGV Playing Field. The trees produce a lot of sap at this time of year which can be a potential hazard when combined with aphids.

The Chairman thanked Mr Pretty for his work.

22/19 **Fencing on the KGV Field**

Trull Primary School had experienced difficulty accessing the KGV Playing Field for Sports Day as the padlock on the bottom gate had rusted. In the end it had to be forced open. Mrs Wooldridge had bought a new heavy duty padlock and keys which she had allocated. Masters are being kept by Mrs Wooldridge and Mr Pretty with a copy for the Clerk and three more for allocation on request.

Mr Pretty said the section of fence along the bottom of the KGV Playing Field which had not been replaced yet was beginning to fall over and would need replacing to match the new section.

Resolved: Mr Kent would seek three quotes including once from the original contractor, to be considered at the next PFMC meeting.

23/19 **Repair and purchase of signs**

Signs at the entrance to the KGV Playing Field were in need of repair or replacement following vandalism and in some cases because they are too old and small.

Mr Pretty suggested that new signs could have the same wording as the large blue one at the bottom of the field. They could be put up at all four entrances to ensure that users are aware of the rules particularly regarding dogs.

He had sourced quotes for two large and two small aluminium signs which came to a total of £165 plus VAT with an extra £5 for post, and he was willing to install them.

Resolved: Mr Pretty was authorised to order the four signs as described,

The Chairman thanked Mrs Khattab for her continued commitment to the PFMC and her work as Bookings Secretary.

The Chairman closed the Meeting at 9.20 pm.

Signed..... Chairman of the Playing Field
Management Committee

Date.....