

# **Playing Field Management Committee**

Minutes of a Meeting held in The Pearce Suite, Trull Memorial Hall,  
on Thursday 11<sup>th</sup> April 2019.

Present: Mr A Kent, Mr B Pretty, Mrs S Khattab, Mrs J Wooldridge, Mrs L Brierley, Mr D Vesty.

In attendance: Mrs B Howat - Clerk

1/19 **Apologies for Absence**

Mrs A Clark, Ms T Dean, Mrs J Davenport, Mrs A Waylett.

2/19 **Minutes of the Meeting held on 1<sup>st</sup> October 2018**

Minutes of the meeting held on 1<sup>st</sup> October 2018 were agreed and signed by the Chairman.

3/19 **Update on Swan Paul designs**

The Clerk gave a summary of the history of the Swan Paul Ltd designs and specifically answered questions submitted by Mrs Clark:-

Which committee members were involved with Swan Paul?

Trull Parish Council approved the commission of the Swan Paul Designs in October 2016 - minute317/16.

Did they start with a blank sheet or had some things already been decided on?

The brief for Swan Paul was taken from the approved plan outlining the broad areas for positioning of equipment by the PFMC in April 2016 following a community consultation.

Has a decision been made on which design will be followed?

No. Trull Parish Council is waiting to hear whether Section 106 money from the Amingford Mead development for a Neighbourhood Equipped Area for Play will be received by Somerset West and Taunton Council before it considers the options, and is not under obligation to pursue any of them.

If so who made that decision? Not applicable.

Mrs Brierley would not be standing in the elections for the Parish Council in May so arrangements were made to hand over responsibility for liaison with Swan Paul Ltd to the Chairman.

4/19 **Play Equipment Maintenance**

Mr Pretty had been keeping a record of the weekly checks made of the play equipment. The log book is an official written record and any areas of concern are reported to the PFMC or the Parish Council without delay.

There had been vandalism to the toddler swings carried out by a group of youths with an iron bar. This had resulted in damage to the legs and chains which had since been repaired.

The police had been notified and asked that they are called out straight away if there is a recurrence of anti-social behaviour.

Mr Pretty said that CCTV may help to deter attacks and suggested that dummy cameras could be set up on the Pavilion.

**Resolved:** To buy two dummy CCTV cameras at a cost of £17.

5/19 At the previous meeting in October 2018 Mr Pretty had mentioned a potential issue with the depth of the legs for the blue swings which would need to be sunk further into the ground. This had coincided with complaints from teenagers over a lack of equipment in the area by the shelter and kick wall.  
Mr Pretty said the swings had only been put near the toddler equipment temporarily and suggested that as they would need to be positioned at the correct depth it was a good opportunity to put them where they could be used by teenagers.  
Mrs Brierley was concerned that they might not be used by 8/9 year olds if they were too far from the toddler equipment. Mr Kent had sought the views of Ms Dean who was also concerned that all the play equipment should be in one area. However he felt that Mr Pretty had made a good case for moving them.  
**Resolved** To reposition the blue swings in the teenage area at an exact location to be agreed by the working group. This would be subject to consultation with the immediate neighbours in the Bell House and there being no objection, otherwise the matter would be referred back to the next meeting.

6/19 **Pavilion users' requests and issues.**  
The Pavilion Manager, Mrs Khattab, reported that bookings were doing well with some as far ahead as Christmas 2020. The Scout Group would be invoiced for their annual storage costs under the Occupational Licence agreement. The heating is now fully working. A window cleaner had been contracted and had already cleaned thoroughly including the solar panels, which would now be cleaned every two years. The carpet would need a deep clean in the summer. Three more folding tables would be purchased to replace those that were broken. The blue chairs in the hall are for the use of some exercise group members with mobility problems and should be left out at all times.  
The key for the key store in the cleaning cupboard had gone missing. A spare would be needed.  
Mr Vesty reported on behalf of the Scout Group and requested that they be given permission to set traps in the store area after finding evidence of rodents. The Scouts would like to have ownership of one lockable cupboard in the kitchen. Mrs Khattab said they could have the first cupboard on the left.  
The Scouts would like to move the tap which is currently inside the store room to the outside wall. The Scouts would do the work and pay for it.  
**Resolved:** The Scout Group would move the tap to the outside wall and ensure it had a lockable cover.  
The outside light had been disconnected after developing a fault possibly after the sensor was smashed by a ball. Mr Vesty asked if it could be replaced.  
**Resolved:** Mr Vesty would look at a suitable robust replacement and costs.

7/19 **PFMC accounts**  
The clerk presented a summary of accounts for the year ended 31<sup>st</sup> March 2019. Mrs Clark had submitted an observation that with a limited budget the PFMC must prioritise repairing and maintaining the existing equipment, before any new areas are developed.  
**Resolved:** To approve the year end accounts for presentation to Trull Parish Council with mention that there would be insufficient money to pay for all equipment maintenance in particular the remaining safety surfaces.

The Chairman closed the Meeting at 8.45 pm.

Signed..... Chairman of the Playing Field  
Management Committee

Date.....