

TRULL PARISH COUNCIL

Minutes of Trull Parish Council meeting held at 7.15pm on Monday 20th June 2022 in the East Hall, Trull Church Community Centre, Church Rd, Trull, Taunton TA3 7JZ.

Present: Cllrs Dean, Hancock, Hudson, Wooldridge, Lindfield, Naughton, Spensley, Keen & Clark

In attendance: Mrs S Millard-Jones – Clerk. Cllrs Johnson & Farbahi. Cllr Darch. There were approximately 5 members of the public.

The meeting was opened at 7.15pm.

06/01 To receive apologies for absence.

Cllr Nessling & Canonsgrove Liaison Working Group Chairman Mr D Taylor.

06/02 To receive declarations of personal/prejudicial/disclosable pecuniary interests

None

06/03 To approve the minutes of the meeting held on the 16th May 2022.

The Internal Auditor had noticed that agenda item 5/12 on 16/05/22 was to adopt the LGA Code of Conduct but it wasn't minuted. It was **resolved** to make the correction and that the minutes of the meeting held on the 16th of May 2022 were agreed and signed by the Chair.

06/04 To ratify the minutes of the PFMC meeting held on 10th February 2022.

It was **resolved** to approve the minutes of the PFMC meeting held on 10th February 2022.

06/05 Clerk Report.

Following the decision at the May meeting to write to Canonsgrove regarding residents a response had been received; Marcus Holder Director of Finance and Estates: "I am confirming that other groups of people are now residing at our Canonsgrove Site and that we are operating under the section 106 limitations as recently revised".

There had been a lack of response from LLFA who were sent a letter in March regarding the flood concerns on Dipford Road because of the Trull/Comeytrove development.

A request for help was received from resident Mike Bettles to help the Ukrainian refugees to obtain a place at the local school at the June meeting. Cllr Naughton wrote a letter that was sent by the Clerk to SCC Education Department and Trull Primary School. Resultantly, Ukrainian refugee Alina started at Trull Primary School on Monday 6th June.

Cllr Naughton will be attending the Somerset Climate Action webinar in July.

The Employer liability certificate has been updated on the website.

06/06 SWT/SCC Report.

Cllr Johnson gave the following report;

- ❖ Somerset County Council held a Full Council meeting on 25 May 2022. It was the first since the election results were announced – there were lots of appointments to be made to key roles within the Council, and to Committees.

The County Council has operated a Leader and Executive model since 2001, under which the majority of functions that the Council undertakes are the responsibility of a small number of councillors operating as an 'Executive'.

The Leader has responsibility, under the Council's Constitution, to agree those Executive arrangements and confirm the membership of the Executive and Lead Member roles.

- Cllr Bill Revans has been appointed as the Leader of the Council
- Deputy Leader of the Council and Lead Member on Finance and Human Resources, is Cllr Liz Leyshon. A full list of the appointments is available on the Somerset County Council website.

- ❖ **Recruitment of a new CEO for the council:** The aim remains for an appointment to be made this summer (the application window closed on the 9th June). An extraordinary meeting of Somerset County Council took place on Wednesday 15 June and the agenda included a report from SCC's Appointments Panel providing an update on the Chief Executive recruitment process and the terms & conditions regarding the role.
- ❖ **New Councillors;** Throughout June/July induction sessions are being provided for the new councillors elected to Somerset County Council.
- ❖ **Trees:** Almost 20,000 trees have been planted in Somerset by more than 200 individuals and organisations as part of the Queens Green Canopy initiative. On the last day of the official tree planting season, which ran from October to March, Her Majesty The Queen sent a thank-you message to all those people who came together to plant trees in her name.
- ❖ **Arts and culture** across Somerset are set to benefit from the creation of a Somerset Cultural Strategy following a £30,000 grant awarded by Arts Council England (ACE). The creation of a Somerset Cultural Strategy will help to raise the profile of the county as a cultural destination and is aimed to embed arts and culture in council services and cultivate enduring working relationships with external cultural partners once the new Somerset Council comes into operation in April 2023.
- ❖ **Council Tax Energy Rebate Payments;** If you are eligible to receive an energy rebate payment and have not yet received it, you can claim now.
SWT will make payment into your bank account. Payments cannot be made by cash or cheque.
If you were in receipt of Council Tax Support on 1 April 2022, on top of the £150 energy rebate, SWT will also add a £24 discretionary top up. This will be applied automatically as part of the claim process.
For those households who do not submit a claim by the end of June, £150 will be paid direct to their Council Tax account and a revised bill will be issued showing the effect this has made to their account.
- ❖ **Litter Trial:** Results from SWT Council's litter enforcement trial indicate the scheme is already having an impact, positively influencing attitudes towards littering and helping to clean up the district.

The 12-month trial scheme, which aims to make Somerset West and Taunton a clean and safe place to visit, is being carried out in partnership with East Hampshire District Council (EHDC) and since launching on 1 April 2022, 346 Fixed Penalty Notices (FPNs) have been issued to people carelessly dropping litter in urban and rural hotspots.

Littering carries a maximum fine of £2,500 and potentially, a criminal record. Those caught dropping litter can opt to pay an on-the-spot fine of £100, or £80 if paid within 14 days of the fine being issued.

Cllr Farbahi urged all members to complete the questionnaire giving Somerset residents and businesses the chance to have their say on how more than £7m of funding should be spent to help build pride in local communities and increase life chances. Somerset has been allocated a total of £7.26m of funding from the UK Shared Prosperity Fund (UKSPF) to invest in the area between 2022 and 2025.

- 06/07 Grassland Management Strategy (R)** To consider maintenance and quotes for grasslands within the parish. Cllr Dixie Darch (Portfolio holder for Climate Change) was in attendance and the SWT Grassland Management Strategy had been circulated ahead of the meeting.
- Discussions ensued surrounding specific areas within the village and how important it is to provide a variety of habitats to maintain and encourage biodiversity.
- It was **resolved** that the KGV field should continue to be maintained as it currently is.
- Councillors were in agreement that keeping the grass in the QE2 field long would be preferable over the Trull Green as there were a handful of residents who consider that the area looks shabby and unkempt in its current state.
- It was **resolved** to adopt the principles contained in the SWT's Grassland Management Strategy which means allocating areas to one of three grassland management strategies, to be discussed in more detail in the future.

It was **resolved** to request Parsons to mow Trull Green less frequently than it currently does to enhance the carbon sequestration, and to keep the longer areas as they are until the end of the season when a full cut could be done, and in the meantime to request a strim around the edge to improve appearance. Cllr Lindfield was in the process of obtaining quotes for the treatment of the docks and thistles. It was **resolved** to approve a cost of up to £300 in principle.

06/08 Planning

Applications for Decision

42/22/0011/LB Erection of garden structure in the rear garden of Trull Green Farm, Dipford Road, Trull
WITHDRAWN

42/22/0039 Demolition of single storey dwelling with attached garage and erection of 1 No. 1.5 storey dwelling with detached garage at Yews, Cherry Orchard, Trull

meeting closed

Rebecca Dunstan (applicant for 42/22/0039) explained the desire to improve insulation, light, airflow and to minimise carbon footprint. Building on fabric first principle. Looking for it to be a forever home.

meeting reopened

It was **resolved** to support.

42/22/0041 Erection of a single storey extension to the side for a garage and single storey extension to the rear of The Smithy, Honiton Road, Staplehay

It was **resolved** to support.

42/21/0072 Formation of vehicular access with slope up to paddock and parking area at Trull Green Farm, Dipford Road, Trull **WITHDRAWN**

42/21/0073/LB Formation of vehicular access with slope up to paddock and parking area at Trull Green Farm, Dipford Road, Trull **WITHDRAWN**

Report on applications considered under delegated powers

None

Report on decisions by SWT

42/22/0028/LB Various internal and external alterations at Wild Oak House, Honiton Road, Trull –
Conditional Approval

42/22/0033/T Notification to fell one Cypress tree within Trull Conservation Area at Thatched Cottage, Honiton Road, Trull – *No objection*

06/09 Village Communications (R) –To consider a monthly report for the parish magazine.

A discussion took place regarding improving village communications and providing regular content for the parish magazine.

It was **resolved** to delegate the content to the Clerk and for Cllr Naughton to help with content.

06/10 To approve Terms of Reference for Neighbourhood Plan & TPO Working Groups

Amended Terms of Reference had been circulated and it was **resolved** to approve the TOR for Neighbourhood Plan & TPO Working Groups

06/11 To consider a donation/grant request (R)

A Bath university student that had grown up in the village of Trull had written to the PC asking if financial support may be offered to help with study costs for a Masters qualification that she was taking in Kansas.

It was **resolved** to respond to the student with a suggestion of funding streams that she could consider along with Trull Parish Lands charity.

06/12 Community Governance Review (R) To consider arrangements for the public meeting on the 30th of June 2022. 7pm.

Cllr Naughton had put together a flyer that was costed at £43 and asked for all councillors to distribute around the village to promote the public meeting.

It was **resolved** to approve the cost of producing the flyers and for them to be distributed throughout the village ahead of Thursday 30th June.

Cllrs asked the Clerk to contact Marcus Prouse to request availability of materials and to ascertain if a laptop/projector is required.

A resident suggested that the school may be able to include a note within their parentmail to promote the event. The Clerk agreed to contact the school and to see if this would be possible.

06/13 Trull Weir & Leat – To consider repair costs.

Cllr Lindfield reminded all councillors of the problems experienced with the weir 12 months ago and that further repairs were required and although he was awaiting further quotes, he suspects that it will cost around £1,200. Other councillors felt it prudent to approve this cost in principle so that the repair can be done at a suitable time before heavy weather causes further damage.

It was **resolved** that Cllr Lindfield would obtain further quotes but that £1,200 would be approved in principle for the repair.

06/14 Finance

a) Approval of Payments & Receipts

Payments

To whom	Account	Description	Net	VAT	Total
S Millard-Jones	TPC	Salary, Homeworking & mileage, PAYE, NI & pension	£1,052.08	£17.56	£1069.64
Parsons	TPC	Grass cut	£138.28	£27.65	£165.93
BHIB	TPC	Annual insurance	£1,130.57	£	£1,130.57
SALC	TPC	Chairman Training	£30.00	£	£30.00
Jill Larcombe	TPC	Internal Audit	£160.00	£	£160.00
Parsons	PFMC	Grass cutting	£723.66		
Marcus Kavanagh	PFMC	Cleaning	£70.87		
EDF	PFMC	Music license	£1,075.46		
Trull Memorial Hall	PFMC	Room hire	£15.00		
SPFA	PFMC	Annual subscription	£15.00		
Pete Miller	PFMC	Lighting and electrical repairs	£333.60		
Coomber Security	PFMC	Fire extinguisher service, signage and extinguisher	£126.30		

Receipts

Bank Interest - May	TPC	£0.22
Allotments	TPC	£9.00
Tree contribution	TPC	£47.30
		£15,500.31

Hires - May	PFMC	£654.00
	PFMC	£654.00

It was **resolved** to pay the above by cheque/internet banking.

b) Approval of the bank reconciliation As of the 31st May;

Treasurers Account: £34,988.67

Main Account: £24,021.22

Covid Account: £0

CIL account: £113,321.08

TOTAL: £172,331.50

It was **resolved** to approve the bank reconciliation.

c) To note CIL payment to be received.

A further £60,544.74 had been received.

d) New bank account for CIL charges

The Clerk had looked into suitable bank accounts and has found a Natwest account that can be used to hold the CIL funds.

It was **resolved** to approve the opening of the Natwest account, and the Clerk was asked to report back on the interest yield at the next meeting.

06/15 Audit (R) AGAR

a) To adopt receipts and payments

It was **resolved** to adopt the payments and receipts for 2021/22

b) To receive & approve the annual internal audit report.

It was **resolved** to receive and approve the internal audit report.

c) To note the Internal Audit Actions

The only note was that the Exercise of Public Rights Notice should have been no less than one day before the commencement date. This was noted for the 2021-22 dates.

d) To approve Annual Governance Statement for Audit 2021-22

It was **resolved** to approve the Annual Governance Statement for Audit 2021-22.

e) To approve the Accounting Statement for Audit 2021-22;

It was **resolved** to approve the Accounting Statement for Audit 2021-22.

e) To note the Confirmation of Public Rights period

Date of announcement to be Friday 24th June. Commencement date Monday 27th June and ending on Friday 5th August 2022.

f) To note the Review of Effectiveness of the Internal Audit

The document had been circulated ahead of the meeting and was noted and signed by the Chair.

06/16 Reports on the following (if appropriate):-

a) KGV/Pavilion

The Clerk has moved energy supplier through the help of Utility Aid. The Playing Field Management Committee has written to all regular hirers to inform them of a 15% increase in hourly charge from the 1st September. The funding secured for lighting and the storage container has not yet been spent and the deadline has been extended, the PFMC are working towards installing some better outside lighting.

b) Allotments S106 contributions calculated incorrectly at £8,008.54. This has been recalculated to £7,340.92.

Cllr Wooldridge has looked at some battery operated lawn mowers so that it could be used by some of the older allotment tenants as well. The Clerk explained that if a suitable lawn mower was found then an application for the S106 monies would need to be completed. Cllr Keen offered his help to Cllr Wooldridge in finding a suitable lawn mower.

c) Footpaths Cllr Lindfield to complete the PPLO form.

- d) **Highways** The Feasibility study request is yet to be submitted. 20 when lights show has been delayed. Cllr Hancock to follow up with highways on the zig zag lines and a sign to remind parents not to park on them.
- e) **Village Field** Docks and thistles to be treated and it was noted that the field needs a mow.
- f) **Trull Village Memorial Hall** The barriers have been removed. The Committee is in full swing. Folder found regarding land transfer and transfer of land deed for the Memorial Hall.
- g) **Alms Houses** Inspections happening every 3 months. Properties being well kept, although a couple of gardens have gone overgrown.
- h) **Trull School** No update
- i) **Book Exchange** Request that only good quality books are placed in the book exchange.
- j) **Trull Comeytrove Development Meeting days are changing.**
- k) **Electric Car Charging point** Cllr Keen shared the proposal with the Memorial Hall chairman Mark Hughes and it will be discussed at their next committee meeting.
- l) **Canonsgrove Working Group** The report had been circulated amongst members and will be available on the website.

06/17 Road Closures

Notice of temporary footpath closure on Honiton Road from 27th June for one week.

06/18 Correspondence

- Haines Hill and Trull Road Conservation Area Review had written to the PC to ask it to consider the accuracy of the Area Appraisal document and its accompanying Townscape Appraisal Map for the part within the Parish.
The Clerk suggested inviting Mr Nick Wall who had offered to attend the next meeting. Item to be included on the July agenda.
- Queens are hosting a summer ball every year to celebrate the end of term for the sixth form students and this year will take place on Thursday the 7th of July. As a school they wanted to inform the surrounding communities as there may be some disturbance due to noise. The event will be running from 7pm until half past midnight. Posters will also be put up throughout the village to ensure that everyone is aware.

06/19 Items for the next meeting/agenda.

- Lawn mower for the allotment
- Haines Hill and Trull Road Conservation Area

06/20 Date for the next Meeting – Monday 18th July 2022.

There being no further business, the meeting was closed at 9.18pm

Chair Signature.....Date.....

DRAFT