

TRULL PARISH COUNCIL

Minutes of Trull Parish Council held at The Trull Community Church Centre on Monday 20th September 2021, at 7.15pm.

Present: Mr N Hancock, Mrs A Hudson, Mr S Keen, Mr D Lindfield, Mr B Pretty, Mr J Snailham, Mrs T Dean & Ms D Johnson.

In attendance: Mrs S Millard-Jones – Clerk and approximately 12 members of the public.

The meeting was opened at 7.15pm.

09/01 Apologies for absence. Cllr S Wakefield & Mrs J Wooldridge.

09/02 To receive declarations of personal/prejudicial/disclosable pecuniary interests. None

09/03 To elect a Chairman

It was **resolved** to elect Mr B Pretty to chair the September meeting. The Declaration of Acceptance of Office was signed by both the Clerk and Chairman.

Due to the number of the members of the public in attendance with an interest in planning application 42/21/0059, planning matters were brought forward on the agenda.

Meeting closed for public participation

Concerns were raised by members in attendance regarding the following elements of planning application 42/21/0059; No Application notice had been erected even though the application was registered on the 14th September. The size of the development may grow from the original application over time, which will create increased traffic and noise which could be generated over 8 months of the year. Extended use may be applied for – potentially as a wedding venue. Concerns regarding habitat disruption for wildlife, in particular bats and birds. The two-storey service building could be eventually used a dwelling.

Meeting re-opened

09/04 Planning

Applications for Decision

42/21/0059 Change of use of land from agricultural for the siting of 10 No. bell tents and the erection of a service building with car parking and landscaping on land at Sweethay, Trull. *To object to this application for the following reasons; 1. As a planning consideration, the service building is inappropriately large. 2. There are no biodiversity surveys. 3. No drainage details. Greenslade Taylor Hunt state that this is to follow, but is required at this stage. 4. Existing issues with ongoing flooding on the Dipford Road already without excess potential drainage issues. 5. Although the Neighbourhood Plan supports change of use, this is loss of prime agricultural land. 6. Lorries and general disturbance. 7. Detail regarding the lighting is not available.*

42/21/0058/LB Re pointing of former kitchen garden wall (Building A) with removal of loose stones, removal of attached modern industrial shed along stable blocks northern wall and making good of gable end (Building B), and removal of stub wall (Building G) at the stable block associated with Comeytrove Manor, Manor Industrial Estate, Taunton *To object to this application for the following reasons; 1. This planning application contains documents relating to the urban extension, which is not appropriate for this particular application. 2. Simon Fox is the officer and it should be a Conservation officer. 3. Additional access is required which is not in accordance with the outline plan.*

Report on applications considered under delegated powers

42/21/0048 Erection of porch to the front, demolition of porch and erection of a single storey extension to the rear and construction of first floor dormer and Juliet balcony to the side of Orchard Cottage, Higher Comeytrove Farm Lane, Trull – *no comments*

42/21/0052 Demolition of lean-to workshop and erection of workshop and home leisure building/pool house extension at Hillbrook House, Dipford Road, Trull – *no comments*

42/21/0054 Prior approval for proposed change of use from agricultural building into 1 No. dwelling (Use Class C3) and associated building operations at Haygrove Barn, Mill Lane, Trull – *to support*

42/21/0055 Erection of a single storey extension to the rear with conversion of garage into ancillary accommodation with renovations at Y Gorlan, Comeytrove Road, Trull – *no comments*

Report on decisions by SWT

42/21/0012 Erection of a first floor with various alterations at Hillbrook Lodge, Dipford Road, Trull - *Withdrawn*

- 42/21/0051/HHN** Erection of a single storey rear extension to 25 Amingford Mead - *Decision of Prior Approval Approved (No Conditions)*
- 42/21/0013** Demolition of garage and erection of a two storey extension to the side, porch to the front and replacement detached garage at Cothayes, Killams Lane, Taunton – *Conditional approval*
- 42/21/0031/VSC** Variation to Section 106 agreement to vary Part 3 of Appendix 3 of the S106 relating to application 42/95/0038 which restricts occupancy to certain user groups at Canonsgrove Halls of Residence, Honiton Road, Trull – *Decision of Approval*
- 42/21/0032** Erection and installation of an electricity sub-station on land falling within Phase H1C/H1F at Comeytrowe/Trull – *Conditional Approval*
- 42/21/0034** Application for a Certificate of Lawful Development for the existing non-compliance of the agricultural occupancy condition of application 42/83/0012 at Grassy Rivets, Lipe Hill Lane, Comeytrowe – *Decision of Approval*
- 42/21/0038** Replacement of garage and store with the erection of a detached garage/office/games room building at 36 Eastbrook House, Church Road, Trull – *Conditional Approval*
- 42/21/0039** Conversion of loft into ancillary accommodation with construction of dormer to the rear and installation of 4 No. roof windows to the front of 12 Sweethay Close, Trull – *Conditional Approval*
- 42/21/0041/CQ** Prior approval for proposed change of use from agricultural building to dwelling house (Class C3) and associated building operations at Chilliswood Farm, Chilliswood Lane, Trull - *Decision of Prior Approval Approved (Conditional)*
- 42/21/0042** Conversion of loft to habitable accommodation with construction of dormer to the rear and change of hip roof to gable at 41 Church Road, Trull – *Conditional Approval*
- 42/21/0043** Demolition of porch and erection of porch and a single storey extension at Great Herswell, Herswell Farm Road, West Buckland - *Conditional Approval*
- 42/21/0044** - Erection of a two-storey extension to the rear, conversion of garage to ancillary accommodation, alterations to front porch, erection of a 3 bay triple garage, installation of vehicular access gates and erection of stone walling to entrance driveway at Meadowside, Wild Oak Lane, Trull - *Conditional Approval*
- 42/21/0045** Variation of Condition No. 02 (approved plans) on application 42/18/0030 at Dipford House, Dipford Road, Trull *Conditional Approval*

09/05 To co-opt a new councillor.

It was **resolved** to co-opt Mr F Clark as Councillor onto Trull Parish Council. Six Councillors voted for and two abstained. Mr F Clark was not in attendance and therefore the Declaration of Acceptance of Office would be signed by both the Clerk and Councillor at the October meeting. The Register of Interests, Code of Conduct, Standing Orders and Financial Regulations would be sent to Mr F Clark.

09/06 To approve the minutes of the meeting held on the 19th July 2021.

It was **resolved** that the Minutes of the meeting held on the 19th July 2021 were agreed and signed by the Chair.

09/07 Matters Arising – Clerk Report.

Website/Social Media: July & August Police Report. Police Newsletter July. Anti-Fraud & Corruption Policy. SWP garden waste briefing. Somerset Rivers Authority Annual Report. Add on Jason Snailham & add ROI. Requested removal of C Tucker and L Forgham from the ROI register with SWT. CG Liaison WG TOR onto website. The Flexible Plastic Fund wants to target all flexible plastic packaging, including: bags, pouches, sachets, wrapping and films. The plastic can be multi-layered, be a combination of different plastics, paper and foil. It can be plain, printed or coated. Dial a ride service.

PFMC: Bank application submitted with 6 months bank statements and business plan and Standing Orders. Online banking set up. Switch to be completed on the 16th September. 36 months re-direction automatically set up. KGV bins not emptied – logged with SWT. Hot water not working – plumber has been in and sorted. Cleaner has done a deep clean in the kitchen following a complaint regarding cleanliness of the fridge and crockery. Looking to work in partnership with Memorial Hall with regards to employing a cleaner and bookings secretary. BBQ requests for hirers. Spoken to insurance company who have confirmed that providing hirers have a risk assessment then this is permissible. This is to be discussed in more detail at the PFMC meeting on Thursday 23rd September.

Highways: Orchard Grove works comms shared on fb and website. Road Closures: Dipford Road, Trull 6th September 2021 and is expected to last until 24th September 2021. ttro464875TD - Blagdon Hill Road, Pitminster.

Speeding update –works order has been placed for refreshment of signage.

Training/Workshops: SWP Recycle More October 7th 6-8pm. Bus back better SCC Bus back better 8th Sep. General feedback offered was that earlier and later buses and enhanced availability at weekends, cheaper and simplified fares. Improvement of timetables would make the buses more accessible and useable. Additional bus routes, wider network connectivity. Asked for input as to whether an app would be useful. Feedback session – requested cheaper tickets, concessions before 9.30am, family tickets, greater availability in rural areas. First draft Bus Improvement plan to be put in front of SCC 22nd Sep, this will go to public consultation late September. BSIP to be submitted in October with completion for April 2022. Copy of presentation given and menti results will be shared week commencing 13th September.

LGR The Somerset Local Government Reorganisation (LGR) Programme team are currently planning to hold a conference for Town, Parish and City Councils on the 7th of October 2021. The event would be open to Clerks or Chairs from Councils to attend in order to learn more about LGR in Somerset and the opportunities that it presents us with. From the 15th September started attending a fortnightly Clerk working group.

Invitation re A358 Southfields 23rd September 6-8pm – Rugby Club & 7th October 6-8pm Recycle More briefing.

Footpaths: T29/35. Overgrowth on allotment path – footpath T29/6 reported to SCC highways – sent two letters to resident. Reported with SCC who have closed the matter. Re-submitted with a photo. Now been sorted by Andrew Burrows. Overgrown hedge along road (Dipford house). Overgrowth T21/75 – reported (Wyatts Field). Pokes lane hedge – reported – responsibility of the school. Spoken with the school to have it dealt with – groundsmen will be sorting. Noted that several properties also have overgrowth – offered to write a letter to the properties. Hedge on the front of

Strimmer Volunteer: Met with Brian who will be managing this ongoing and the open spaces that require attention.

General: Environmental Agency to assess the health of the fish populations in the rivers and streams. In 2014 the Sherford Stream suffered a bad pollution resulting in the loss of many fish over much of its length. Several weeks after the event the EA team carried out an electric fishing survey to assess the effects the pollution had on the fish stocks. Fortunately, the results showed all expected fish species were present but numbers would have likely been greatly depleted. It's now been over 7 years since the visit and the EA are hoping to return and carry out a follow up survey to establish if fish numbers have increased from 2014. The site surveyed was an approximate 100m section downstream of the waterfall near Amberd Lane. Brian has spoken to the landowner of this section of river who is happy for the EA to attend.

Trialling of the blue bag for the Recycle More scheme.

09/08 SCC Report. No report

09/09 SWT Report.

Cllr D Johnson provided the following report;

The Prime Minister has set out the government's plan to manage COVID-19 throughout the autumn and winter. The main message is that boosters, testing and refreshed public health advice will help keep the virus under control in the coming months. A Plan B is prepared to protect the NHS if necessary and the PM continues to warn that the pandemic is not over and public need to remain vigilant. • The vaccination centre will be moving from Taunton Racecourse to a new site at Firepool in Taunton in early October. Pre-booked vaccination appointments and walk-ins will continue to run seven days a week until the new Firepool site is ready to open. • SWT'S Business Partner team have been highly commended for their work on neurodiversity and inclusion in the workplace at the Municipal Journal Achievement Awards ceremony in London last Friday. • The first in person Full Council meeting in a while was held on Tuesday 7th September 2021. A motion brought forward criticising the proposed new planning laws by Sarah Wakefield was passed. The Council resolved to write to and lobby both of the Districts Members of Parliament, urging them to strongly oppose the White Paper "Planning for the Future" proposals and to publish the replies received by them. The Council further resolved to highlight its concerns over these proposals with the public and local residents who will be affected. Over the next couple of weeks there will be an Audit Committee meeting on Monday 27th September and a Community Scrutiny on Thursday 30th September. • By-elections are being held on Thursday 7th October for vacant seats on SWT Council and Somerset County Council following the death of long-standing Councillor Alan Wedderkopp. A statement of persons nominated has now been published. • Meeting halls at SWT Sheltered Housing are now reopening to enable tenants to meet and take part in activities and connect with others. SWT are promoting on-going COVID-19 safety measures with regular health and safety checks, cleaning and access to bacterial hand gel and wipes provided. • SWT is once again offering free trees to town and parish councils, including unparished areas, supporting SWT's commitment towards becoming a carbon- neutral district by 2030. The timing of the scheme enables civil and unparished areas to participate in the UK's largest annual tree celebration known as National Tree Week, taking place from Saturday 27th November- Sunday 5th December 2021. This will bring people together in a nationwide tree planting event. Those wishing to take part can order bare root trees completely free of charge up to the value of £50 as per the listed guide on SWT's "Free Trees" webpage, closing date Friday 22nd October 2021. • Somerset Waste Partnership (SWP) garden waste collections resumed from Monday 13th after a six-week suspension. The suspension allowed staff to be redeployed and minimise disruption to recycling collection over a very tough period caused primarily by driver shortages-SWP are grateful for everyone's patience. All subscribers have had their subscriptions extended by eight weeks- the extra two weeks in recognition of the disruption. • With regard to the speeding bulker lorry traffic SCC Highways have issued the Fulwood Farm site with a Planning Contravention Notice requiring provision of information. The site has 3 weeks to provide the information. There is CEMP (Construction Environmental Management Plan) that states the site is permitted 7 visits a day, 45 journeys were recorded, tabled and passed to SCC over a three-hour period. SCC surprisingly did not consider there was sufficient environmental impact to pursue a stop notice to the site. This despite reports of excessive noise, shaking houses and damage to roads. They have suggested any speeding issues fall within a police remit. I will pursue this matter at the end of September. • With regard to the setting up of a new Unitary Authority, discussions are taking place between all councils (District and County) and the government. The Liberal Democrat Group has written to confirm their preference for option 3 which is for 110 Unitary

Councillors. This ensures statutory criteria are maintained for the need to secure equality of representation, to reflect the identities and interests of local communities and to secure effective and convenient local government. • SWP, the consultants working for SCC on the Bus Back Better government initiative, have reported the results of their survey. There were 1,500 responses, 50% from people aged 65 or under. Only 8% of respondents in Somerset were satisfied with bus services and 28% (over a quarter) were very dissatisfied. 49% of people want more frequent early morning services and 74% more evening and weekend services. These are the services that have been cut over the last years. The local authority is reliant on government grant funding. Themes were common to stakeholders and the public; additional routes, higher frequency and cheaper fares. • On Friday 24th September the Customer Services phone lines will be closed at 12.30pm for the remainder of the day for essential staff training.

09/10 Canonsgrove Liaison Working Group Report

David Taylor (Independent Chair of Canonsgrove Liaison Working Group) provided the following report;

Updates to Reports

SL: Nothing to add.

JW: The start of the horticulture course and the literacy and maths work has been delayed because of the Bridgwater and Taunton College (BTC) summer vacation. These are now being actively chased and a telephone meeting with BTC has been arranged for 10th September. Volunteers will be used to support these projects. There is a particular need to provide education in Maths and English to enable residents to use IT which is now an essential skill needed to access many services online.

Site Management

1. Numbers of Canonsgrove Residents: As of 8th September 2021 there were 56 residents. The maximum capacity is 66, but YMCA DG would not go over 60.
2. JW agreed to provide in future reports a breakdown of the number of residents who have been admitted, rehoused and evicted, together with some information as to the success of the rehousing and whether any former residents have returned to Canonsgrove because their move on has been unsuccessful. This report will be put together between YMCA DG and SWT Rough Sleeper team, who deliver tenancy sustainment support.
3. YMCA DG wish the numbers of residents to reduce to 40 by spring 2022. This is to ensure that appropriate plans can be made for staffing levels and resident support. SWT consider that approximately 20 residents are now ready to move on. The numbers of those admitted as rough sleepers is now pretty static and most of the group who were initially accommodated at Canonsgrove are now being supported in other accommodation or living independently.
4. Referrals and admission process: SL confirmed that SWT have a legal duty towards those who are homeless which exists no matter what other needs a person has. All Canonsgrove residents are admitted through the SWT homeless referrals process.
5. All must have a relevant local connection (see Annex C below) and are considered by a placement panel.
6. The panel include representatives of a number of agencies including mental health, drug and alcohol services, and providers of services including YMCA DG and Arc (Lindley House) and others. The panel assesses the applicants needs and their individual difficulties and decides which accommodation available is the most suitable for them which may not be Canonsgrove.
7. SL and JW both acknowledged that some residents have particularly complex needs and the involvement of NHS services including the dual diagnosis nursing staff (who deal with both drug/alcohol and mental health difficulties) play an important role in this assessment process and enables any such persons admitted to be provided with targeted support.
8. Some residents are admitted on a temporary basis (for instance if they are awaiting other accommodation) and referrals to SWT are on occasions accepted from Prisons and courts. All such referrals involve the panel also considering the views of the Probation Service and any MAPPA (Multi Agency Public Protection Arrangements) or MARAC (Multi Agency Risk Assessment Conferences) assessments.
9. JW confirmed that drug dealers are not admitted and if a resident becomes involved in dealing, they will be evicted and links to the police are made.
10. Despite staffing and demands on services, JW was confident that all agencies involved in supporting residents are now playing an effective role. If the situation should change, the chair (on behalf of this group) offered to contact agencies directly to emphasise the importance of their roles. JW agreed to raise this with the chair if agency engagement deteriorated in the future.

Covid 19 issues

11. JW confirmed that the effect of track and trace and the "Pingdemic" had made staffing arrangements "quite difficult", but this is now improving. All Staff have been double vaccinated. There have been no recent Covid cases at Canonsgrove and the single ensuite accommodation may have been a factor in this.

12. Concerns have arisen about residents not wearing masks on the number 97 bus (Hatch Green Coaches require all passengers to wear one unless exempt). JW agreed to arrange for the bus company to be provided with a supply of masks. These can be given to residents as they board the bus if they do not have one with them.

Incidents and antisocial behaviour

13. We had available the police report up to 15th August 2021 and the incident report attached to the SWT/YMCA DG report for July and August. JW had no further incidents to report to the meeting.
14. JW apologised that she had not received a report from Steve Keen (Trull Parish Council) as her email request had “bounced back” because of a mistaken spelling.
15. We noted that the police report contained useful details which enabled these to be cross referenced to the reports made direct to Canonsgrove.
16. DJ informed the meeting of reports made directly to her as follows:
 - a. She had spoken to a local resident who had problems with using the dedicated email which had “bounced back”. We noted that this appears on the incident report for 19th July. JW confirmed that this had been investigated by her IT department and they had reported that no errors had been detected. JW agreed to keep this under review.
 - b. There had been a lot of siren activity through Staplehay over the last weekend. JW confirmed that she was aware that the police had attended twice over the last couple of days. JW wished the meeting to note that she is not on site daily and the Canonsgrove Manager will be likely to have better information.
 - c. Some reports have been made to DJ direct that Canonsgrove residents have been cycling on the footpath and also on the wrong side of the road. JW explained that a number of residents have their own cycles. YMCA DG are in discussion with “On your Bike” charity and discussing two different bike related courses for residents. She will ask that they include some cycle safety training and encourage the use of helmets and lights.
 - d. There have been incidents of suspected drug dealing (by locals not County Lines gangs) in Penny’s Field Comeytrowe (back of Tesco store) and the police were involved. JW said she was not aware of any such incidents and she would expect to be informed if Canonsgrove residents were suspected.
17. We noted that there is a common theme that current incidents relate mainly to residents travelling to and from Canonsgrove rather than incidents elsewhere.
18. DJ said it was pleasing that appeared to have been a reduction in reported incidents, but she remained concerned that incidents were not being reported.
19. Outcomes of incident reports: JW explained that all incidents reported were dealt with in one of two ways:
 - a) If the incident was not directed to anyone specifically (such as late-night shouting), provided that the person involved could be identified, any agencies (including any police) working with that resident would be informed and the residents behaviour reviewed. This would then lead either to advice or further support being given. In repeat cases the residents would be warned that they may lose their accommodation provision.
 - b) If the incident was directed at a person, the same process would take place but would start at a warning that accommodation at Canonsgrove was in jeopardy.
20. In both cases if there was any Probation involvement they would also be informed and warned that the accommodation may be in danger.
21. We reviewed each of the incidents contained in the reports available to us. We were satisfied that the action taken appeared to have been appropriate.
22. The incidents on 3rd July and 23rd July involved the same person and likewise the incidents on 22nd July and 1st August involved the same couple. The Working Group will monitor any further similar incidents to ensure the response remains sufficient to reassure the community.
23. The risk of further incidents adversely affecting the local community is directly related to the individual residents needs and background and the management of any difficulties arising including the response taken.
24. Overall, we were satisfied that the number and seriousness of the incidents reported appears to be reducing and the work being done to support residents appears to be bearing fruit.
25. However, in view of the number of residents currently at Canonsgrove and the fact that some have a complex background we will continue to monitor further incidents carefully.

The Canonsgrove Minibus

26. At the section 106 planning committee hearing on 22nd July, the planning committee requested that the issue of transport to and from Canonsgrove should be reviewed and suggested that this group should undertake this.
27. This section of the SWT report sets out the history and how the minibus is now being used.

28. Although most reported incidents now relate to residents travelling to and from Canonsgrove we agreed that re-deploying the minibus to provide a service for residents to travel to Taunton and back would be unlikely to prevent the majority of incidents occurring. Most occur late at night when a minibus would not be available. Furthermore, re-deploying staff to drive the minibus would adversely affect staffing available to help support clients on site.
29. Should the pattern or frequency of incidents relating to travel to and from Taunton alters we will ask that the usage of the minibus is reviewed.

Accommodation Strategy and new accommodation solutions.

30. SL confirmed that providing alternative long-term accommodation for those ready to move on was a priority. The SWT report outlines action being taken. SWT are developing a strategic plan for single homeless accommodation. This was to be considered at Full Council on 7th September, but this has now been put back to October.
31. SL explained that only 20% of his workload is allocated to homeless provision but this has been taking up 80% of his time. To ensure sufficient resources are available to progress rehousing of Canonsgrove residents, an additional staff member is being recruited.
32. DJ was aware that a recent funding application made by SWT to the Ministry of Housing Communities and Local Government had been unsuccessful. SL explained that this bid was being resubmitted and was not likely to have a significant impact on the ability of SWT to provide the amount of move on accommodation required.
33. SL confirmed that the refurbishment and redesign of Lindley House (operated by Arc) is still at the design approval stage and will be subject to planning permission. The refurbishment, once agreed will need to be delivered in a staged approach, requiring temporary decant of groups of residents as each section is completed. Early discussions have taken place with YMCA DG about the potential to accommodate these people at Canonsgrove while the work takes place. SL added that SWT will ensure that numbers do not exceed the current levels at Canonsgrove.
34. SL was hopeful that he will be able to provide further details about the progress of funding and move on accommodation at future meetings.

Matters agreed.

1. JW will ensure that Hatch Green Coaches will be provided with a supply of face masks to be given to Canonsgrove residents as they board the 97 bus if they do not already have one.
2. The use of the available minibus to provide a transport service to and from Taunton would not be likely to result in a significant reduction of incidents.
3. Any further problems with email reporting to the dedicated YMCA email address will be promptly investigated and any faults found rectified.

The text of the publicity article was agreed. Subject to the approval of the Parish Council the chair will arrange for this to be placed on Parish Council noticeboards, the Hive Cafe, Trull stores and the Trull Community Facebook page.

Matters remaining unresolved.

The Working Groups response to any further incidents reported by Steve Keen. Chair will note and take back to the working group.

Action Points for next meeting

1. **SL:** SWT report to include figures for new admissions, rehousing, evictions and any persons returning to Canonsgrove because move on accommodation has failed.
2. **SL:** SWT report to include outcome of further funding applications and details of any move on accommodation becoming confirmed
3. **JW:** Incident reports to include information from Steve Keen
4. **DT:** publicity article to be circulated.

Recommendations to Parish Council Meeting

1. Confirm approval of the publicity article.
2. Parish Council to encourage reports of all incidents to be made directly to the dedicated Canonsgrove email address Canonsgrove@ymca-dg.org
3. To note this report and in particular that likelihood of incidents occurring in the future are directly related to:
 - a. How referrals are assessed as suitable to be accommodated at Canonsgrove.
 - b. The support available to individual residents in light of their own individual needs and difficulties.
 - c. A prompt and effective response being made to any incidents or antisocial behaviour affecting local residents.

09/11 Finance**a) Approval of Payments & Receipts**

It was **resolved** to approve the following payments and receipts;

Payments

To whom	Account	Description	Net	VAT	Total
S Millard-Jones	TPC	Salary September	£844.20	£	£844.20
S Millard-Jones	TPC	Expenses September	£131.61	£18.80	£150.41
S Millard-Jones	TPC	PAYE & NI July	£40.55	£	£40.55
NEST	TPC	Pension September	£26.60	£	£26.60
D Lindfield	TPC	Sandbags for weir & leat	£401.20	£80.20	£481.20
Water2Business	TPC	Water (allotments)	£137.88	£	£137.88
SLCC	TPC	Annual membership	£208.00	£	£208.00
Parsons	TPC	July 2021 Inv 15654	£94.10	£18.82	£112.92
John White	TPC	Remove rotten post (allotment)	£150.00	£	£150.00
SLCC	TPC	The Law of Allotments	£28.80	£0.80	£29.60
SALC	TPC	CILCA	£285.00	£	£285.00
SALC	TPC	Councillor Essentials C Tucker 20 th July	£25.00	£	£25.00
SALC	TPC	Freedom of Information Training	£30.00	£	£30.00
Abacus Construction	TPC	Kickwall repair inv KG9189	£832.50	£166.50	£999.00
	TOTAL		£3,235.44	£284.92	£3,520.36
Water2Business	PFMC	Water	£88.15		
Parsons	PFMC	Inv 15654	£773.59		
Belmont	PFMC	Inv#9	£90.00		
EDF	PFMC	S17847123034	£87.23		
Lucy Griffiths-Duder	PFMC	Kitchen deep clean	£30.00		
	TOTAL		£1,068.97		

Receipts

Bank Interest - July	TPC	£0.35	
Bank Interest – August	TPC	£0.36	
			£0.71
Hires - July	PFMC	£1,050.00	
Hires – August	PFMC	£406.50	
			£1,456.50

b) Approval of the bank reconciliation

As of 31st August 2021;

Treasurers Account: £6,830.49

Main Account: £42,314.50

Covid Account: £188.52

TOTAL: £49,333.51

c) To review Audit Actions

It was **resolved** to adopt the Model Publication Scheme, Annual Leave Policy, Privacy Notice (GDPR) along with Training & Development Policy

d) CIL expenditure

It was noted that there is £6,500.19 to be spent by October 2021. Potential projects earmarked for funding are Kickwall £1,276.50 bike racks £1,473.60 £3,400 fingerposts. These will be confirmed at the October PC meeting. The Clerk will contact Rebecca Staddon to ascertain any CIL payments due.

e) Additional signatory onto the bank account and remove Larry.

It was **resolved** to remove Mr L Forgham from the banking signatories and to add Mrs A Hudson and Ms D Johnson.

f) To note that an internal transfer of £10,00 was processed from Main account to Treasurers account

09/12 Roles & responsibilities – To review existing vacancies within the Parish Council

It was **resolved** for the following roles and responsibilities to be updated: Mr J Snailham to join the PFMC and Open Spaces. Mrs A Hudson to join the Village Field Working Group (WG).

09/13 Green Space Volunteers – to consider the formation of and approve a Green Spaces TOR

Mr J Snailham would look to get a group of volunteers together and adopt the Terms of Reference at the October meeting.

09/14 Allotment Tenancy - to adopt the updated tenancy agreement.

The Clerk had circulated the updated tenancy agreement ahead of the meeting. It was resolved to adopt the updated Allotment Tenancy agreement ahead of the renewal cycle in October.

09/15 Trull Weir & Leat update

Mr D Lindfield had circulated a comprehensive report ahead of the meeting. The temporary sandbag wall and liner was put into place by a team of volunteers on Saturday 21st August. Great camaraderie and effort by all saw the wall constructed and successfully stem the leak enough to restore flow to the leat even during the very low flow levels around the time. Special note and thanks to Brian Pretty for the double handling of over 200 sandbags to get them from drop off location to point of use – a great effort! Since the repair and following periods of rain, the stream has flowed over the weir frequently which is a joy (and relief) to see! Some water still flows out of the gabion baskets at the base of the weir. Initial concerns that this may worsen over time risking the undermining of the sandbag wall appear to be unfounded as one month on this water seems to get less and less even during periods of higher stream flow. The theory is that silt and clay is slowly sealing the gaps in sandbags and making the gravel bed less permeable over time.

It was **resolved** to approve a further expenditure of circa £200 on sandbags.

09/16 Reports

a) Allotments Several new tenants have new plots. A recent review of plots has been conducted and some tenants have been contacted regarding attention to their plots. Those with large plots and struggling with maintenance have been contacted with a suggestion to split their plot in half, if that might help with maintenance. All people on the waiting list that are out of parish will be contacted in due course to inform them that plots will now only be available to residents living within the parish.

b) Trull Primary School No update

c) Memorial Hall Have plenty of new bookings but are looking at fundraising options due to the loss of income during the pandemic.

d) Parish Lands No report

e) Alms Houses No report

f) Book exchange No report

g) Trull Incident Log One reported incident in the last month.

h) Open Spaces No report

09/17 PFMC – to appoint a new trustee from the Parish Council to join the Committee.

It was **resolved** that Mr J Snailham would join the PFMC.

09/18 Village trees – to consider future plans

Mr B Pretty had shared a report with all councillors ahead of the meeting regarding some planting of trees on Trull Green. It was **resolved** to approve up to £200 to spend on the following trees; Prunus Sargentii, Prunus Kanzan & Prunus Tail-Taku. Two local people had been in contact with the Clerk regarding the planting of trees in memory of loved ones. The Clerk would go back to them and establish interest in the sponsorship of the trees on Trull Green.

09/19 Speeding – To consider the provision of Data Capture Box on Amberd Lane and Honiton Road.

Ms D Johnson relayed her concerns with reference to the speeding in the village, in particular on Amberd Lane and Honiton Road. Traffic Management had offered the service of two data capture boxes and these two sites, each at a cost of £260. The intention is that the data collected can help the PC assess the necessity of a Speed Indicator Device.

It was **resolved** to approve the cost of the data capture box on Amberd Lane. Four Councillors were in favour and four against. The Chair carried the casting vote.

It was **resolved** to approve the cost of the data capture box on Honiton Road. The final position will be agreed with Kate Brown at Traffic Management.

09/20 Fingerpost repairs – to consider contractors

The Clerk had worked hard to acquire three quotes, however, although 6 contractors had been contacted and subsequently chased, only two quotes could be made available.

It was **resolved** to approve the expenditure of £3,435 + VAT to maintain all identified fingerposts within the village. The Clerk would contact the contractor to arrange.

09/21 Items for the next meeting/agenda.

- TPO tree survey
- Social Media Policy

09/22 Date for the next Meeting – Monday 18th October.

There being no further business, the meeting was closed at 9.47pm.

Chair Signature.....Date.....

mmnil