

## TRULL PARISH COUNCIL

Minutes of Trull Parish Council held at The Trull Community Church Centre on Monday 19th July 2021, at 7.15pm.

Present: Mr L Forgham, Mr N Hancock, Mrs J Wooldridge, Mrs A Hudson, Mr S Keen, Mr D Lindfield, Mr B Pretty, & Ms D Johnson.

In attendance: Mrs S Millard-Jones – Clerk and 3 members of the public.

The meeting was opened at 7.15pm.

**07/01 Apologies for absence.** Cllr S Wakefield & Mrs T Dean.

**07/02 To receive declarations of personal/prejudicial/disclosable pecuniary interests.** None

**07/03 To co-opt a new councillor.**

It was **resolved** to co-opt Mr J Snailham as Councillor onto Trull Parish Council. The Declaration of Acceptance of Office was signed by both the Clerk and Councillor. The Register of Interests, Code of Conduct, Standing Orders and Financial Regulations were shared.

**07/04 To approve the minutes of the meeting held on the 21<sup>st</sup> June 2021**

It was **resolved** that the Minutes of the meeting held on the 21<sup>st</sup> June 2021 were agreed and signed by the Chair.

**07/05 Matters Arising – Clerk Report.**

The **Website** had been updated with; the Casual Vacancy notice in order to co-opt a new Councillor, Notice of exercise of public rights, June Police report, June SWT report, June Police newsletter, July Canonsgrove Newsletter. The following Documents had also been uploaded for audit purposes; Model Publication Scheme, Receipts & Payments 20/21, Bank Rec 2020/21, AGAR S1,2&3 onto website, Payments 2020/21.

**Road Closures:** Temporary Road Closure: ttr0442240TD - BT - Church Road, Pitminster. 14th July 2021, to last for 3 days to enable Utility Services Ltd to carry out piling works on behalf of BT. 20th July 2021 and last for 3 days to enable Utility Services Ltd to carry out works (on behalf of BT Openreach) to replace telephone poles. Mill Lane, Trull 26th July 2021 and last for 5 days. Honiton Road, Otterford, and Staple Fitzpaine Road, Taunton which will commence on 19th July 2021 and are expected to last until 20th August 2021

**PFMC** update to summarise the July meeting; the Clerk is applying for Somerset Community Fund for an additional storage – container for the scouts to use. The scouts had requested a keypad for the back door in order to minimise disruption to others when needing to access the storage area. This has been approved. Approval has been given to open up a Unity Bank online bank account, this will enable a dual signatory approach and more secure online banking. There is to be an additional PFMC meeting on Thursday 2<sup>nd</sup> September 7.15pm to keep momentum going. Lots of new hiring enquiries following the restrictions loosening 19<sup>th</sup> July. It was decided that the Wild Flower area had been unsuccessful and required cutting back. This will be done in the next few days.

**Footpath** issue 21/35 (Wyatts Field) has been re-reported.

**Highways:** The road had been dug up in front of the bus stop and the repair was poor with only some letters being re-instated. This has been logged with Highways who have agreed that the standard is poor and that it will be re-instated fully.

The Clerk has attended the following **workshops & meetings**; Design Guide Consultation - 13/07/21. PFMC meeting 08/07/21. Canonsgrove Liaison Working Group 13/07/21. CILCA 14/07/21. FOI Training 14/07/21, Bus consultation 15/7/21. New dates for Trull Comeytrowe meetings –27th July, 17th Aug and 21st Sept all at 11am.

The Clerk is continuing to work on quotes for the fingerposts and is awaiting an update from Kate Brown on progress regarding the signage etc on the subject of speeding. The Strimmer volunteer has completed training so will be starting in the parish at the end of July. The Clerk will be taking annual leave w/c 26<sup>th</sup> July and 13<sup>th</sup> - 20<sup>th</sup> August.

**07/06 Council voting process and Standing Orders.**

Historically decisions at Parish Council (PC) meetings have been agreed through the process of Proposing and Seconding firstly. The Clerk has looked at the Standing Orders and can confirm that this is only required by motions made by Councillors 6 days ahead of the meeting. Moving forwards, only motions will require Proposing and Seconding. All other decisions made at PC Meetings will require a show of hands for approval.

The Clerk had included on the July Agenda a note that all members of the public requesting to speak must be registered with the Clerk 24 hours prior to the meeting. It was noted that the intention for this requirement is to not exclude members of the public from participating (if they have not given 24 hours' notice), but instead to make meetings more organised. For many months, the Clerk has received requests up to minutes before the meeting for attachments etc to be shared at the meeting, and this was not now feasible with face-to-face meetings. The intention is that over time, members of the public will become familiar with this process.

#### **07/07 SCC Report.**

Sadly, it had been announced that Cllr Alan Wederkopp had died the week before the meeting. PC Councillors wanted to send condolences to Alan's family and wanted to note their appreciation for his extensive hard work and dedication over the years.

#### **07/08 SWT Report.**

Cllr D Johnson provided the following report;

Step 4 of the Roadmap is to go ahead as of Monday 19th July. Everyone should be cautious whilst managing the risks as cases of COVID-19 remain high. From July 19 fully vaccinated people returning to England from amber list countries will not need to quarantine. It's important to remember the actions you can take to stay safe.

You can search for details of all committee meetings online, including minutes, agendas, as well as which councillors sit on each committee. Relevant meetings taking place over the next couple of weeks include the special meeting of the Taunton Charter Trustees. Councillors are being asked to approve formal arrangements for undertaking a Community Governance Review (CGR) of the Unparished Area of Taunton. A cross party Member Working Group was set up following a decision by full council in March to carry out the review with a view to creating a new town or parish council(s) in central Taunton. The Taunton Charter Trustees are the 16 Somerset West and Taunton councillors elected to represent wards in the unparished area of Taunton which has no town or parish council of its own. Trull is an area that may be consulted as to inclusion or exclusion of some/or part of its' parish. The Planning Committee meeting on Thursday 22nd July will be considering the amendment to the S106 required to enable people who find themselves homeless to remain on site at Canonsgrove until March 2023.

Leaders, Executive members and Chief Executives of SWT and Sedgemoor District Council have come together to discuss next steps in the preparations for a Western Somerset Unitary Council. An announcement from Robert Jenrick on Unitary is expected this week.

SWT has been shortlisted for this year's MJ Achievement Awards in recognition for its work to support neurodiversity in the workplace.

SWT is seeking the public's views on the latest additions to its draft design guides for Taunton and the wider district with the aim to encourage a higher standard of design in the planning applications it receives. Responses can be made using the Council's online consultation portal available at [yoursay.somersetwestandtaunton.gov.uk](https://yoursay.somersetwestandtaunton.gov.uk).

The government has brought in Bus Back Better, a scheme for County Councils to provide plans for a vastly improved service for the people of Somerset. The Bus Service Development Plan is being created and between Oct- Mar next year, SCC will be working on their bids to the government. If you want buses on Sunday, evening buses, adequate shelter at bus stops or more frequent services we would encourage all residents and Parish Councils to write to their MP and Cllr John Woodman at SCC, [jwoodman@somerset.gov.uk](mailto:jwoodman@somerset.gov.uk). Input needs to be received by the end of October 2021.

#### **07/09 Canonsgrove Working Group Report and the adoption of the Terms of Reference.**

It was **resolved** to disband the Canonsgrove Working Group (CWG) and to replace it with the Canonsgrove Liaison Working Group (CLWG), 8 Councillors were in agreement and 1 abstained. This new group would be chaired by David Taylor (Trull Community Church), Simon Lewis (SWT), Jonika Walkinshaw (YMCA& Dulverton), Mrs D Johnson (Trull PC) and Mr D Lindfield (Trull PC). The Terms of Reference (TOR) had been circulated ahead of the meeting and it was **resolved** that these would be adopted. It was agreed that the process for future reports would be that SWT and YMCA Dulverton, will formulate a report that becomes agreed at the CLWG meeting. This report will then be delivered by David Taylor at the monthly PC meeting. The TOR will be available on the website. It was agreed that there would be no requirement for the Clerk to attend the CLWG meetings to take minutes and that Simon Lewis and Jonika Walkinshaw would not be required to attend the monthly PC meetings.

The Clerk would get a GDPR Policy together to be adopted at the September meeting.

#### **07/10 Trull Incident Log.**

Only one reported incident of a man knocking on doors claiming to be part of a rehabilitation programme. This had been reported to the police.

#### **07/11 Finance**

##### **a) Approval of Payments & Receipts**

It was **resolved** to approve the following payments and receipts;

Payments

To whom	Account	Description	Net	VAT	Total
S Millard-Jones	TPC	Salary July	£872.40	£	£872.40
S Millard-Jones	TPC	Expenses July	£63.54	£7.67	£71.21
S Millard-Jones	TPC	PAYE & NI July	£12.35	£	£12.35
NEST	TPC	Pension July	£26.60	£	£26.60
S Millard-Jones	TPC	Salary August	£707.20	£	£707.20
S Millard-Jones	TPC	Expenses August	£17.33	£	£17.33
S Millard-Jones	TPC	PAYE & NI August	£177.55	£	£177.55
NEST	TPC	Pension August	£26.60	£	£26.60
Parsons	TPC	June 2021 Inv 15578	£94.10	£18.82	£112.92
SWT	TPC	Dog bins inv 63608436	£468.00	£93.60	£561.60
John White	TPC	New latch for allotments	£50.00	£	£50.00
TCCC	TPC	Meeting room hire 21/06/21	£30	£	£30.00
Brynley Andrews	TPC	TPO Survey	£360.00	£	£360.00
SALC	TPC	2021 subscription	£617.54	£	£617.54
T Dean	TPC	Plants for Carters Way	£124.78	£24.94	£149.72
D Moy	TPC	Chippings for allotment	£119.55	£21.90	£141.45
B Pretty	TPC	Mileage	£18.75	£3.75	£22.50
		<b>TOTAL</b>	<b>£3,786.29</b>	<b>£170.68</b>	<b>£3,956.97</b>
S Millard-Jones	PFMC	Toilet roll	£2.59		
Parsons	PFMC	Inv 15578	£709.44		
EDF	PFMC	Inv 3032 May - June	£108.22		
		<b>TOTAL</b>	<b>£820.25</b>		

Receipts

Bank Interest	TPC	£0.35
		<b>£0.35</b>
Hires	PFMC	£259.00
FIT Payment	PFMC	£734.22
PC Funding	PFMC	£3,000
	PFMC	<b>£3,993.22</b>

**b) Approval of the bank reconciliation**

As of 30<sup>th</sup> June 2021;

Treasurers Account: £10,588.43

Main Account: £42,313.79

Covid Account: £188.52

TOTAL: £53,063.30

**c) To review Audit Actions**

It was **resolved** to adopt the Anti-Fraud & Corruption Policy.

**d) Review of expenditure versus budget**

It was noted that there were no concerns with expenditure versus budget.

#### **e) Consideration of CIL funds available**

The Clerk noted that Trull PC currently have £7,061.32 in CIL funds, £6500.19 of which, needs to be spent by October 2021. This CIL money could be used for the Kickwall repair and additional dog bins etc. This would be agreed at the September meeting.

#### **f) To approve the purchase of a noticeboard for Killams.**

It was **resolved** to approve the cost for noticeboard A and to obtain a further quote for installation. Three quotes for the noticeboards had been circulated ahead of the meeting.

### **07/12 Planning**

#### **Applications for Decision**

**42/21/0043** Demolition of porch and erection of porch and a single storey extension at Great Herswell, Herswell Farm Road, West Buckland - To support

**42/21/0044** - Erection of a two storey extension to the rear, conversion of garage to ancillary accommodation, alterations to front porch, erection of a 3 bay triple garage, installation of vehicular access gates and erection of stone walling to entrance driveway at Meadowside, Wild Oak Lane, Trull - To support

**42/21/0045** Variation of Condition No. 02 (approved plans) on application 42/18/0030 at Dipford House, Dipford Road, Trull - To support

**42/21/0046** Application for approval of reserved matters following outline application 42/14/0069 for a local equipped play area (LEAP), landscaping, drainage and associated engineering operations, referred to as Garden – To object due to this originally being a SUDS area.

#### **Report on applications considered under delegated powers**

**42/21/0013** Conversion of existing garage to habitable living accommodation with single storey link, erection of a single storey rear extension and erection of an open fronted porch to façade of property – To support

#### **Report on decisions by SWT**

**42/21/0006 & 42/21/0007LB** - Replacement and extension of fence height between properties at Middle Sweethay Farmhouse, Sweethay Lane, Trull (retention of works already undertaken) – Decision of Refusal

**42/21/0025 & 42/21/0026/LB** Erection of a porch to the side and a single storey extension to the rear of 2 Kibbear Cottages, Kibbear Lane, Trull – Conditional Approval

**42/21/0028** Replacement of dwelling and erection of pool house, detached garage with annexe above and pergola with associated landscaping and works at Sunningdale, Wild Oak Lane, Trull – Conditional Approval

**42/21/0030** Demolition of lean-to and adjacent external store and erection of a single storey extension to the rear of 4 Glencoe Terrace, Wild Oak Lane, Trull – Conditional Approval

### **07/13 Carters Way. To consider ongoing maintenance**

It was felt by some Councillors that the work done on Carters Way was not to the standard that had been hoped.

It was **resolved** for the Clerk to arrange a meeting with the contractor onsite to discuss.

### **07/14 Trull Weir & Leat**

Mr D Lindfield had provided a comprehensive report on Trull Weir and Leat ahead of the meeting. It was **resolved** that in the first instance, the stream bank needed to be addressed, and for Mr D Lindfield to make contact for consent with SWT. It was estimated that work may cost up to £10,000. On approval by SWT, the PC may need to meet to approve this level of funding.

### **07/15 PFMC request for funds for bike rack**

The PFMC had obtained three quotes for installing a bike rack at the front of the Geoff Hewett Pavilion. They had approved one quote and asked that Trull PC pay for the installation from Contractor A at a cost of £1,228 +VAT.

### **07/16 Trull green – to discuss the requirement for additional trees**

Following the removal of the black poplars on Trull Green, Mr B Pretty and Mrs J Wooldridge had been looking at ways to fulfil the wishes of the local residents and suggested the planting of a feature tree. It was suggested that a Copper Beech could be placed relatively centrally, but there were reservations regarding its size.

It was **resolved** to not plant a Copper Beech on Trull Green with three Councillors voting for, five against and one abstained.

### **07/17 Additional Grass Cutting – to consider additional areas**

Mr B Pretty had over many years, been looking after many areas that required cutting and due to the mowers inefficiency, he felt that this is something that the PC need to start budgeting for. The Clerk asked for Mr B Pretty to provide a list of the places that need to now be looked after and this could be included with an existing contractor or may even be looked after by the new strimmer volunteer. The Clerk would speak/meet with Martin Cooper (Rights of Way Volunteer and Trails Officer), to discuss feasibility.

**07/18 Queens Platinum Jubilee**

Ms D Johnson suggested that it would be nice for the village to arrange some sort of celebration for the weekend on Thursday 2<sup>nd</sup> June 2022. Although it was agreed that this would be great for the village, several Councillors felt that the magnitude of arranging such an event would be too much, and suggested contacting the group of volunteers who had previously arranged Party in the Park. It was agreed that a large number of volunteers would be required. Ms D Johnson agreed to gauge volunteer interest.

**07/19 Items for the next meeting/agenda.**

- Scouts tree planting.
- To review the issue and concerns regarding speeding and to consider signage.
- TPO review.
- Fingerpost repairs

**07/20 Date for the next Meeting – Monday 20<sup>th</sup> September.**

**There being no further business, the meeting was closed at 9.56pm.**

Chair Signature.....Date.....

