

# **Trull Parish Council**

## **King George V Field Working Group – Terms of Reference**

### **Remit:**

The Working Group exists to consider matters arising from the King George V Field 5-year plan and to keep the Parish Council advised of issues.

### **Time:**

- The Working Group shall be constituted for an initial period of two years.
- The initial period may be extended for an additional period which must be defined by the Parish Council in a full council meeting.

### **Composition:**

- The Working Group must include at least two members of the Playing Field Management Committee (PFMC), this can include co-opted members.
- The Working Group may comprise community residents or individuals co-opted for their expertise.

### **Powers:**

- The Working Group has no decision-making capabilities.
- The Working Group may only act under the direction of the Playing Field Management Committee/Parish Council.
- The Working Group has no requirement to publish an agenda.
- The Working Group has no requirement to keep minutes.
- There is no requirement for the Clerk to attend the Working Group.
- All members of the Working Group must be familiar with its Terms of Reference.

### **Expenses:**

- The Working Group has no budget. Reasonable incidental expenses incurred by the Working Group will be paid by the Parish Council subject to approval.

### **Data:**

- All information collected is to be available to the Parish Council.

### **Reporting:**

- The Working Group will submit a short quarterly report to the PFMC

Approved by **PFMC** at a meeting on **06/05/2021**