

## TRULL PARISH COUNCIL

Minutes of the Playing Field Management Committee held via Zoom  
on Thursday May 6th 2021 at 7pm.

Present: Mr D Lindfield, Mrs A Hudson, Mr B Pretty, Mrs J Wooldridge, Mr S Walker & Mr D Vesty.

In attendance: Mrs S Millard-Jones – Clerk and 1 member of the public.

The meeting was opened at 19.16

**05/01 Apologies of Absence**

Mr L Forgham & Ms A Waylett.

**05/02 Declarations of interest**

None

**05/03 Recording of meetings**

To note that this and future meetings will be recorded.

**05/04 To approve the minutes from 4th February 2021.**

Minutes of the meeting held 4<sup>th</sup> February 2021 that had been previously circulated be taken as read, agreed and an accurate record of what had taken place. These were agreed and signed by the Chair.

**05/05 Code of Conduct & Register of Interests for Co-opted members**

To note that all members of the PFMC must complete a Register of Interests document and return to the Clerk. The Code of Conduct had been circulated ahead of the meeting.

**05/06 To approve the KGV Working Group TOR**

Members were agreed to be Mr S Walker, Mr B Pretty, Mr D Lindfield & Mr S Walker.

**RESOLVED:** The TOR was unanimously supported and it was agreed that information would be shared with the village to encourage residents to join via the Trull Facebook page, noticeboards and Trull Parish Council newsletter.

**05/07 To discuss contents & mechanism of a survey for the KGV 5-year plan**

Mr D Lindfield had circulated a survey ahead of the meeting which all members had looked at and agreed that the content was appropriate. To make reference to having an open space for events such as fireworks.

The amendments discussed were agreed in principle. Further amendments may be made following the review with a landscape architect by the Working Group. Further investigation into landscape architects will be made. Any recommended changes following this consultation will be shared with the PFMC before the survey is shared with residents. The plan includes an A4 poster for the noticeboard and a piece on the Trull Facebook Group. Distribution of the survey would be through the Parish magazine, hard copies to be left with the Hive and potentially the school and pre-school. Other voluntary groups would also be included; Church group, football, cricket, Womens Institute, rugby, scouts, guides, brownies and beavers etc.

**05/08 Update on alarm siren**

The Clerk had met with Coomers Security who had advised that an alternative alarm siren would be of Industrial type and would be far too loud. It was suggested that a light and additional outside siren may be beneficial. It was agreed that the Clerk would seek further clarification.

**05/09 Roundabout repair**

Unfortunately, the repair had not yet been done. Mr B Pretty agreed that he would seek further quotes so as to get the repair done before the equipment becomes unusable.

**05/10 To consider advertising for a Cleaner & Bookings Secretary**

The Clerk had shared the job description ahead of the meeting and had amended it to reflect the hours being reduced per week to around 5. The Clerk also shared the bookings that have so far been agreed. Most regular hirers are keen to return, just that many are unsure of when as yet.

**RESOLVED:** Mr S Walker agreed to post 100 leaflets into properties surrounding the KGV field. It was agreed that the advert would also be displayed on the noticeboards, in the Trull Parish Council newsletter and on the Facebook Community group.

**05/11 To consider placing a fence around the dragon**

The paint is getting worn from children climbing on the dragon, and a resident who regularly re-paints the dragon has offered to donate some fencing to the PFMC that could be erected around the dragon. Mr B Pretty offered to put the posts in and set the fence in place.

**RESOLVED:** To accept the offer of the fence donation and Mr B Pretty to put the posts and fence in place.

**05/12 To receive an update on the Community Chest Fund**

Mr S Walker had taken the time to apply for the Community Chest fund and informed all, that unfortunately the PFMC had not been successful. Mr D Lindfield thanked Mr S Walker for his efforts.

**05/13 To consider bike racks – quotes**

Mr D Vesty had obtained two quotes that were carefully considered by the PFMC members. Quote B was agreed in principle, although the Clerk informed members that a third quote would be required before the PFMC would be able to request funding from Trull Parish Council.

**05/14 Playground equipment maintenance and outstanding problems – football net**

Mr B Pretty reported that the part for the Zip Wire repair is coming from France and has been delayed.

**05/15 To consider quotes for safety surfacing**

**RESOLVED:** To discuss this further once a 5year plan has been put in place.

**05/16 To update on footpath safety**

**\*\*Meeting closed for public participation\*\***

A member of the public expressed his concerns regarding the trial that had taken place on the footpath. He wanted to alert the PFMC that although signage had been agreed in the July 2020 meeting, none was in place and that he felt the first course of action should be to do as was agreed previously.

**\*\* Meeting re-opened\*\***

**RESOLVED:** To get A3 signs for the footpath reminding all users to use responsibly as agreed at the July 2020 PFMC meeting.

- 05/17 To discuss options around the repair of the Kickwall**  
Two quotes had been obtained – although Mr B Pretty had looked to obtain a third, there seemed to be a lack of suppliers. The quotes were considered.  
**RESOLVED:** To request funds from Trull Parish Council.
- 05/18 To consider the purchase of a music licence for the Geoff Hewett Pavilion**  
The Clerk informed the PFMC members that the Geof Hewett Pavilion should hold a PPL / PRS licence which enables the playing of recorded music for things like fitness classes and general background music.  
**RESOLVED:** To purchase a PPL/PRS license at a cost of £55.00
- 05/19 Donation of an Oak Sapling**  
A local resident had contacted the Clerk to ask whether the PFMC would consider planting an Oak sapling that had been grown from an acorn. It was noted that this would be deferred for discussion until September.
- 05/20 To consider the frequency of emptying the litter/dog waste bins**  
The frequency of the bins being emptied was discussed and in principle it was agreed to increase the emptying to twice a week between July and October, and to reinstate the bin that had temporarily been removed. The Clerk reminded the PFMC members that this is paid for by the PC and therefore should be agreed at a PC meeting.
- 05/21 End of Year Accounts 2020/21**  
The end of year accounts were shared ahead of the meeting by the Clerk. Payments of were noted of £7,057.02 along with Receipts of £5,388.33, meaning a loss of £1,668.69 in the financial year of 2020/21. This left a closing balance of £1,614.37 as of 31<sup>st</sup> March 2021.
- 05/22 To approve the bank reconciliation, dated 30.04.21**  
The clerk presented a summary of accounts until 30.04.21.  
**RESOLVED:** Unanimously approved.
- 05/23 Payments and receipts to approve**  
The clerk showed the following payments and receipts for approval.  
**RESOLVED:** Unanimously approved.

#### **Payments Made Since February Meeting**

Water 2 Business		£49.96	March 2021
A.L. Burrough	Hedge trimming	£102.00	April 2021
B Pretty	Bench repair (Mervyn Stock)	£11.00	April 2021
Otter South West	Repair leak and pump	£259.60	April 2021
EDF	09/09/20 – 18/02/20	£403.87	April 2021
Parsons	March 2021 inv 15404	£519.24	April 2021
B Pretty	Fuel for mower	£10.00	April 2021
Coomber Security	Annual Service visit	£31.20	April 2021
		<b>£1336.91</b>	

#### **Receipts since February Meeting**

	<b>TOTAL</b>	<b>£0.00</b>	

- 05/24 To update signatories on the banking**  
The Clerk noted that Ms T Dean was a signatory on the account and as she had resigned from the PFMC, then she needs to be removed as a signatory on the account.  
**RESOLVED:** To remove Ms T Dean and to add Mrs J Wooldridge.
- 05/25 Items for the next meeting.**
- Alarm Siren
  - Bike racks
  - Rainbow on the footpath

Next Meeting will be Thursday July 8th at 7.15pm

There being no further business, the meeting was closed at 21.42

Chair Signature..... Date.....