

TRULL PARISH COUNCIL

A Meeting of the Playing Field Management Committee was held at 7.15pm on Thursday 19th May 2022 in the Pearce Suite, Trull Memorial Hall, Trull.

Present: Cllrs Lindfield, Naughton, Hudson & Wooldridge. Mr S Walker, Mr J Snailham & Mr D Vesty.

In attendance: Mrs S Millard-Jones – Clerk and one member of the public

The meeting was opened at 7.15pm.

05/01 Apologies of Absence

Cllr Clark. Mrs A Waylett.

05/02 Declarations of interest

None

05/03 To approve the minutes from 10th February 2022.

Minutes of the meeting held on the 10th February 2022 that had been previously circulated, be taken as read, agreed and an accurate record of what had taken place. These were agreed and signed by the Chair.

05/04 Hiring – Occupational licence scouts – to review charges for financial year 22/23.

The Clerk summarised charges for all other Trull venues and members agreed that it would be necessary to increase hirer charges in order to manage the increase in fuel prices for the GHP.

The charge for one off hires (children's parties etc) should be increased with immediate effect to £20 per hour and all other regular hirer charges would be increased by around 15% and aligned, so that all hirers are subject to the same charge as of the 1st September. All future one off bookings to be charged £20 per hour.

It was **resolved** that Cllr Naughton would draft a letter to send out to all regular hirers to inform them of the additional charges to take place from 1st September 2022.

The Clerk agreed to posting regular updates to drive revenue on the village social media.

05/05 Somerset Communities Fund – Update and to consider recommendations

Mr Walker had sent the Clerk a list of items to use the fund for, however the Clerk explained that the SCF was specifically applied for to improve outdoor lighting and not only for the storage container. Mr Walker had obtained a quote for external lighting, but the amount exceeded the value of the SCF. Members agreed that it would be a good idea to request a further extension from SCF and to obtain further quotes for lighting so that both objectives could be achieved. The Clerk to provide an update at the July meeting.

05/06 5-year KGV update

Cllr Lindfield had circulated a brief amongst members with the intention to send out to three design houses. A member of the public in attendance suggested that it would be beneficial to create a 'wish' and 'needs' list and she went on to put forward some ideas regarding what the KGV could look like; more bike tracks/ramps, play equipment to suit more of a variety of ages, a natural rain fountain. Cllr Lindfield was looking to circulate the lists with designers Swan Paul and Greenslade, a third company was recommended; N Space.

It was **resolved** to agree in principle, a creation of wish/needs list and for Cllr Lindfield to circulate for agreement before approaching the designers.

05/07 Access Gates to the KGV

It was felt as though this should be deferred to the KGV field Working Group.

05/08 Play equipment maintenance – Update

The Clerk had circulated a quote for parts ahead of the meeting.

It was **resolved** to approve the quote and for the Clerk to obtain a further quote for fitting.

05/09 Footpath – Chicane

Cllr Lindfield explained that there had been some concerns regarding permissions and the suitability of the plant pot chicane and agreed to contact SCC to agree a way to move forward.

05/10 Treating the timber fences around the KGV field and dragon

Mr Vestey had provided a quote for the fence to be painted for the scouts in order to raise funds for the 2023 South Korea Jamboree for £800, plus materials, however no quote had been received for the materials. Once this had been obtained then the PFMC could request that Trull Parish Council could fund the maintenance. This will be done following a review of the projected PFMC spend for the upcoming financial year.

05/11 Additional signatory onto the bank

To note that Cllr Hudson was now a signatory on the Unity PFMC bank account.

05/12 Party in the Park and Jubilee

The Clerk had directed Mr Walker to the National Lottery funding and resultantly, £9,900 was acquired for the Jubilee event.

05/13 To approve the bank reconciliation, dated 31.04.22

It was **resolved** to approve the closing balance on the 31st of May at £8,704.48. It was noted that £1,500 of this is for the cost of cleaning associated costs and £850 of the remaining balance is ring fenced for the storage container.

05/14 Booking Secretary

The Clerk explained that letting potential hirers into the pavilion along with weekend hires had become time consuming and requested that some level of support could be provided. Cllr Naughton and Mr Walker explained that they would be happy to help show people around and check over the building following party bookings.

05/15 Payments and receipts to approve**Payments February 2022**

EDF	PFMC	15 th January – 11 February	£331.97		
S Millard-Jones	PFMC	Cleaning products	£12.50		
Coomber Security	PFMC	Maintenance	£153.29		
M Kavanagh	PFMC	Cleaning Dec_Jan	£283.50		

Payments March 2022

EDF	PFMC	12 Feb_16 Feb	£34.91		
S Millard-Jones	PFMC	Cleaning products	£23.77		
Water2Business	PFMC	Water	£80.87		
M Kavanagh	PFMC	Cleaning Feb/March	£168.75		
Memorial Hall	PFMC	Hall hire	£13.50		

Payments April 2022

EDF	PFMC	17 Feb – 8 April	£479.59		
Parsons	PFMC	Grass cutting	£469.88		
TCCC	PFMC	Room Hire	£36.00		
Marcus Kavanagh	PFMC	Cleaning	£114.75		
Brian Pretty	PFMC	Plants & soil	£25.74		

Receipts since February Meeting

Hires - February	PFMC	£812.50
Hires - March	PFMC	£1,512.00
FIT payment	PFMC	£368.67
Hires - April	PFMC	£1,326

		£4,019.17

Payments for approval May 2022

EDF	PFMC	9 April – 12 May	£297.15		
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It was **resolved** to approve the list of payments and receipts.

05/16 Items for the next meeting.

- Fence painting
- Footpath – planters/rainbow
- Play equipment repairs
- Bike racks
- Projected spend for 2022/23
- Access gates

Next Meeting date will be 7th July at 7.15pm.

There being no further business, the meeting was closed at 9.56pm.

Chair Signature.....Date.....

DRAFT