

TRULL PARISH COUNCIL

A Meeting of the Playing Field Management Committee was held at 7.15pm on Thursday 10th February 2022 in the Pearce Suite, Trull Memorial Hall, Trull.

Present: Mr D Lindfield, Mr B Pretty, Mrs A Hudson, Mrs J Wooldridge, Mr S Parker & Mr D Vesty.

In attendance: Mrs S Millard-Jones – Clerk.

The meeting was opened at 7.15pm.

02/01 Apologies of Absence

Mr J Snailham & Mrs A Waylett.

02/02 Declarations of interest

None

02/03 To approve the minutes from 8th November 2021

Minutes of the meeting held 8th November 2021 that had been previously circulated, be taken as read, agreed and an accurate record of what had taken place. These were agreed and signed by the Chair.

02/04 Hiring – Occupational licence scouts – to review charges for financial year 22/23.

The rates charged to all hirers have been in place since the opening of the GHP in 2016. The PFMC members felt it necessary to review all hirer charges in light with the recent increase in electricity charges. It was felt by members that charges should be in line with Trull Church Community Centre and the Memorial Hall. The Clerk will ask what the other venues charge and present figures ahead of the next meeting.

02/05 Opening Up Safely and Reconnecting Communities Fund – Update on the appointed cleaner.

The cleaner had started just before Christmas and is doing well. There had been a complaint received, regarding cleanliness of the toilets. The Clerk had emailed all hirers to remind them to check the cleanliness of the toilets on their departure.

02/06 Somerset Communities Fund Allocated –Update on Storage Container.

The PFMC received a community fund to pay for a storage container in 2021. Mr S Walker has sourced a container at no cost. Western Power has donated the container as a donation to the scouts. and it is looking as though it should be delivered in the following weeks. Clerk to check with the funding agreement as to whether it can be used for delivery and painting. Mr S Walker to update Clerk on any associated costs.

02/07 5-year KGV update

Following on from the Working Group (WG) meeting back in November, members have been to look at local facilities with the intention to attend the next WG meeting with a shortlist of suitable ideas for the KGV. The next step is to sketch a plan of the KGV field that includes the basic amenities. Mr D Lindfield now has the Swan Paul sketch with only the contour lines, which will be a good starting point for the WG to create a plan. Next WG meeting will be on Wednesday March 2022.

02/08 Access Gates to the KGV

On review of the funds ringfenced by the Parish Council. Mr D Lindfield suggested that the PFMC should consider the accessibility to the KGV field in order to make them more suitable for all users, in particular for wheelchairs and pushchairs. It was also suggested that the double gate at the bottom of the field could be repurposed by splitting the gates to make one half open and the other locked but can be opened for vehicle access if required. Mr D Linfield to speak with Swan Paul consultants and get them onsite for their recommendations and to report costs at the next meeting.

02/09 Play equipment maintenance – Update

The Clerk had emailed Parsons in Nov, Dec & Jan with only one response. Due to this lack of help from Parsons, the Clerk has now emailed Proludic directly for a price. Photos of the required parts are now required, which Mr D Lindfield and Mr B Pretty will assist with.

02/10 Consider alternative uses for the GHP.

A regular hirer had sent an email to the Clerk suggesting that the unused shower facilities could be converted to provide a sauna and/or a steam room facility.

Members thought that this would probably need staff onsite and would be costly to convert, however agreed that the repurpose of the shower facilities could be considered in the 5-year KGV Plan. Another suggestion was to create access to members of the public to the toilets.

02/11 Footpath – Chicane

The Clerk had received no response from Sarah Cresswell (Footpath Officer), but has since been passed to Sam Jackson (Rights of Way Warden), who has given permission in principle for some sort of barrier with a requirement that it must be 1.2 metres apart. The Clerk recommended that members approve an expenditure in principle for the planters that may need to be removed if there are persistent complaints. There was already a resolution made by PFMC members to approve a chicane. It was resolved to approve the expenditure of £1,500 in principle to cover this project. The Clerk advised that it is likely that this cost can be covered by the Parish Council due it being an item of capital expenditure. Mr B Pretty explained that he would ask the ROW Warden to come and review the proposal once there was more of an idea of planter to be used. It was agreed that the planters need to be heavy. Mr B Pretty and Mrs A Hudson to find some suitable planters for consideration before purchase.

02/12 Security Cameras

Due to some concerns regarding anti-social behaviour around the GHP Mr B Pretty had asked the Clerk to look into whether it would be acceptable to put some security cameras in place.

Following a lengthy discussion, members felt that the greatest concern was the lack of security lighting. The Clerk had meet with an electrician in December and was awaiting a quote, but after several emails, there has been no response. Therefore, the first week of February, another electrician attended and is in the process of putting a quote together. Members asked that on receipt of the quote, it would be good to request a further quote for a dusk till dawn light.

It was agreed to park the issue of security cameras until the security lights are replaced.

02/12 Treating the timber fences around the KGV field and dragon

Mr B Pretty had created a specification and had requested quotes from 3 companies with no response. Mr D Vestey explained that two of the Trull scouts have been selected for the Jamboree in South Korea in 2023 and need to raise £4,000, and asked if the PFMC would be interested to pay for the job to be done. Members agreed that they would be very much in favour of supporting the scouts. Mr D Vestey to come back to the next meeting with more information.

02/13 Additional signatory onto the bank

The Clerk noted that the application had been submitted.

02/14 To approve the bank reconciliation, dated 31.01.22

It was **resolved** to approve the closing balance on the 31st January at £7,593.96. It was noted that £1,500 of this is for the cost of cleaning associated costs and £850 of the remaining balance is ring fenced for the storage container.

02/15 Booking Secretary

A lady has come forward to help with the bookings and meeting hirers. An email account has been set up and the booking calendar has been shared. It is hoped that the volunteer who has stepped forward will be able to start helping with bookings soon.

02/16 Payments and receipts to approve

Payments November 2021

Brian Pretty	PFMC	Paints for PFMC	£25.59
Parsons	PFMC	Inv 15809	£227.54
Coombers Security	PFMC	201522	£71.29
SPFA	PFMC	Annual Inspection	£110.00
Sammie Millard-Jones	PFMC	Cleaning materials, first aid kit replenishments	£21.76

	TOTAL		£456.18
--	--------------	--	----------------

Payments December 2021

D Vestey	PFMC	Parts for Hoover	£29.98
Parsons	PFMC	Inv 15858(Nov)	£177.36
Parsons	PFMC	Inv 15708 (Aug)	£886.80
Memorial Hall	PFMC	3652	£12.00
Signs Express	PFMC	Footpath signage	£66.60
EDF	PFMC	24 Aug – 10 November	£133.52
Foxwell Window Cleaning	PFMC	Windows & solar panels	£190.00
Otter SW	PFMC	Service	£162.00
S Millard-Jones	PFMC	Mop, floor cleaner, toilet bombs & toilet rolls	£20.79
B Pretty	PFMC	Marker spray	£8.09
TCCC	PFMC	Room hire	£8.00
	TOTAL		£1,695.14

Payments January 2022

EDF	PFMC	11 th November 7 th Dec	£162.73
S Millard-Jones	PFMC	Cleaning products	£1.75
EDF	PFMC	7 th Dec – 14 th Jan	£468.64
M Kavanagh	PFMC	Cleaning Dec_Jan	£141.75
	TOTAL		£774.87

Receipts since November Meeting

Hires - November	PFMC		£1,446
Re-opening Fund	PFMC		£1,500
Hires - December	PFMC		£1,330
Hires - January	PFMC		£1,217
	TOTAL		£5,493

It was **resolved** to approve the list of payments and receipts.

11/17 Items for the next meeting.

- Fence painting
- Footpath – planters/rainbow
- Play equipment repairs
- Review of charges for hires
- Access gates

Next Meeting date will be 12th May.

There being no further business, the meeting was closed at 9.19pm.

Chair Signature.....Date.....