

Playing Field Management Committee

Minutes of a Meeting held in The Geoff Hewett Pavilion, Trull,
on Monday 25th April, 2016.

Present: Ms T Dean (Chair), Mr B Pretty, Mrs L Brierley, Mrs D Johnson,
Mrs J Wooldridge together with 11 members of the public.

In attendance: Mrs B Howat - Clerk
Mr Barry Bloxham – Party in the Park
Mr Steve Walker – Trull Scout Group
Mr Peter Kirby – Galmington Dragons

7/16 **Apologies for Absence**
Mr M Hughes

8/16 **Minutes of the Meeting held on 18th January 2016**
Minutes of the meeting held on 18th January 2016 were agreed and signed by the
Chairman.

9/16 **Adult Football on the KGV Field**
A request had been received by an adult football team to use the KGV Field for
matches. It would need a full size pitch marked with full size goal posts. Although
there was some support, members felt there would be car parking issues on home
match days and the cost of grass maintenance would be too high. A provisional
space for a full size pitch was marked on the draft plans but there was a desire to wait
for the playing field plans to take shape before committing.
Resolved: To refuse the request for use during the 2016/17 season and reconsider if
asked again.

10/16 **Update on land leases, S106 agreement and movement of play equipment**
The Clerk gave an update on the progress of the land lease arrangements between
West of England Developments Ltd and Trull C of E Primary School. The play
equipment would not be moved until the lease had been transferred.
Taunton Deane Brought Council will be requesting the release of funds for a NEAP
from the developers of Amingford Mead as detailed in the Section 106 agreement.

11/16 **Party in the Park arrangements**
Party in the Park, Committee Chairman, Barry Bloxham, asked for use of the KGV
Field and Geoff Hewett Pavilion for the Party in the Park 2016. Trull Scout Group
leader Steve Walker requested an external socket be installed at the Pavilion for use
by the PIP committee and for future village events.
Resolved:
1) To use of the KGV Playing Field for the Trull Party in the Park on Saturday 9th July
(to include limited parking and vehicular access via the bottom gate).
2) To use of the Geoff Hewett Pavilion on Saturday 9th July and into Sunday 10th July
for the sum of £50.
3) To the installation of an outdoor socket on the Geoff Hewett Pavilion with the
PFMC paying half of the cost (up to £200) if the other half is met by the Party in the
Park Committee.

12/16 **Trull Scout Group occupational license**
The Clerk had drawn up an occupational licence for the Trull Scout Group as the

main users of the Geoff Hewett Pavilion The Licence produced in consultation with the Somerset Playing Fields Association sets down conditions for ongoing use of the building for meetings of the Scouts, Beavers, Cubs and Explorer groups, and for storage of equipment.

Resolved: To agree the terms and conditions in the occupational licence, to issue to Trull Scout Group for agreement and signatures.

13/16 **KGV Field Plan in principle**

A plan for future development of the KGV Field had been produced based on consultations carried out by the PFMC Working Group. The plan included broad areas for the location of play equipment, seating, a boules pitch and other facilities.

Resolved: To agree in principle to the plan as presented.

14/16 **Fencing at the top of the KGV field**

It was suggested that fencing to separate the KGV Field from Pokes Lane may help to solve problems experienced by dog walkers. Funds being held by Trull Parish Council from Community Infrastructure Levy payments could be used to pay for the fencing.

Resolved: To ask TPC for CIL funds towards the costing of buying and installing fencing around the top section of the KGV Field.

15/16 **Toddler area funding**

TPC had set aside £15,000 towards play equipment in its budget for 2016/17. Plans were now progressing for the purchase of equipment for the new toddler area which would cost in the region of £10,000.

Resolved: To ask TPC for £10,000 from the money set aside to be spent on toddlers play equipment.

16/16 **Galmington Dragons**

The Galmington Dragons had been using the KGV Field for the junior team on Saturday mornings for many years. TPC felt they could now be encouraged to use the Pavilion which would contribute to income. Galmington Dragons representative, Peter Kirby said it would be beneficial if the players and parents could make use of the toilets.

Resolved: To hire the pavilion, for use of the toilet facilities only, at the cost of £5.50 per hour whilst using the pitch on a Saturday morning.

17/16 **Pavilion key deposits**

As a result of keys being lost, and to cover the cost of cutting new keys, it was suggested that a deposit is charged to all hirers

Resolved: To introduce a £10 deposit for keys to the Pavilion.

18/16 **Pavilion cleaner**

Ron Vining had been working as a janitor, making sure the toilets were clean and equipped, however he had not been working as a cleaner. It was clear that a cleaner would be needed for at least one hour a week.

Mrs Wooldridge had identified a window cleaner who could visit twice a year at a cost of £20 per visit, and clean the solar panels once a year at a cost of £40. It was suggested that another quote is sought.

Resolved:

1) To employ a cleaner for one hour per week at the rate of £10 per hour, and once employed to give notice to Mr Vining.

2) To agree in principle to hiring a window clean to visit twice a year.

- 19/16 **Cleaning duties information sheet**
 Hirers of the hall are expected to leave the building clean and tidy. It was suggested that a sheet detailing the cleaning duties expected is displayed in a prominent position.
Resolved: To create and display an appropriate cleaning duties information sheet.
- 20/16 **Community use of Pavilion toilets**
 Some parents had requested that the Pavilion toilets are open for use after school and at weekends in the summer months. It would require a rota of people willing to open and lock the Pavilion on a daily basis. There would also be a need to ensure the toilets are cleaned every day, and there may be a conflict with people hiring the building, particularly in terms of safeguarding children.
Resolved: To look into the logistics and regulations in greater detail.
- 21/16 **Sale of refreshments from Pavilion**
 It was suggested that refreshments such as cold drinks and ice-creams could be sold from the Pavilion as a fund-raising initiative.
 It would not conflict with the Hive Café if refreshments were only sold after 4pm, although it may be necessary for the premises to have a licence or food hygiene certificate.
Resolved: To look into the KGV covenants and legalities of selling food and drink.
- 22/16 **Outdoor lighting and benches**
 Requests had been made for outdoor lighting from the car park to the Pavilion which is very dark in the evenings and night.
 The Trull Scout Group want to build a bench to store poles outside the Pavilion.
 Resolved:
 1) To ask Steve Walker to look into the types and costs of outdoor lighting.
 2) To ask the Scouts to come back with a design and suggested location.
- 23/16 **Accounts**
 The clerk gave an overview of the accounts which would be transferred from TPC to the new KGV bank account.

The Chairman closed the Meeting at 10.27 pm.

Signed..... Chairman of the Playing Field
 Management Committee

Date.....