

**TRULL PARISH COUNCIL**

A Meeting of the Playing Field Management Committee,  
held in the Pearce Suite, Trull Memorial Hall,  
on Thursday 6<sup>th</sup> February 2020, commencing at 7pm.

Present - Mrs A Clark (chair), Mr B Pretty, Ms T Dean, Mrs A Hudson, Mr D Vesty & Mrs S Khattab.

In attendance: Mrs S Millard-Jones – Clerk

**43/20 Apologies of Absence.**

Apologies of absence received from Mr D Lindfield (vice-chair), Mr A Kent & Mrs J Wooldridge.

**44/20 Declarations of interest.**

None

**45/20 To approve the minutes from 4<sup>th</sup> October 2019 and matters arising.**

Unresolved:

The minutes of the meeting held on 4<sup>th</sup> October 2019, had not been emailed to PFMC members, therefore the minutes will need to be agreed at the next meeting on May 7<sup>th</sup> 2020.

**45/20 Matters arising not covered by agenda items below**

Unresolved:

Unable to consider matters arising as no minutes to review.

**46/20 To co-opt a new Member to the PFMC**

The Chair asked the PFMC members for any recommendations for additional members.

Resolved:

The clerk to put a piece into the Parish Newsletter about looking for a new member.

**47/20 Pavilion Bookings and Key Holders**

There has been a booking in the pavilion, and a large stain has been left on the carpet. A Clark has tried to clean it with a carpet cleaner, but has not been fully successful in removing it.

It was re-iterated that it is important to ensure that all parties booking the hall must pay for the allotted time that they intend to use it for.

The list of fobs was given to the clerk but there seems to be quite a few missing.

Resolved:

Clerk to contact Coomber Security and obtain a log of users and find out cost of replacement fobs and to see if there is a possibility to 'un-programme' the ones that seem to be missing.

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**48/20 To approve the bank reconciliation, dated 31.11.19**

Unresolved:

The clerk does not yet have access to the PFMC bank account.

**49/20 Play equipment: Maintenance of the toddler spinner**

Resolved:

No maintenance required.

**50/20 Proposed Petanque Area**

**a) Choosing the quote**

Three quotes were put forward – Greenslade / Town & Country / GB Sports

Resolved:

A Clark proposes to put the Greenslade quote to the Parish Council for approval. Two agree and two abstained.

**b) Consider quotations for construction and future maintenance costs**

It was not felt as though additional items were required for maintenance such as rakes and covers. Weed killer would be required.

Resolved:

T Dean to look into an eco-friendly weed killer.

**51/20 To consider play equipment vandalism/maintenance.**

An incident that had occurred during the previous weekend was discussed. There were concerns that the police were not particularly interested in the call out. It was felt that a lot of youths had been under-age drinking and some packets had been found that suggested some drug use. All councillors were concerned, but it was agreed that this is not something that the PFMC can control.

D Vesty suggested that a roof on the spider would be good as at the moment users are unprotected in the rain.

Resolved:

T Dean to enquire about a roof from the construction firm that built it.

A Clark suggested painting the spider the same colour as the fence

Resolved:

This will go on the agenda for the next meeting.

It was asked if there is money in the budget for the safety surfacing.

Resolved:

The clerk to report back at the next meeting when she has full access to the accounts.

**52/20 Applying for grant funding for equipment**

There was a debate as to whether the PFMC should be applying for funding when it only partially meets the cost of projects. It was also discussed that the PFMC is unlikely to need funding due to the assumed CIL funds that are likely to be due. T Dean suggested that it would be good to apply for funding for a table tennis table , a trim trail and maybe some more adult exercise equipment.

Resolved:

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A Clark instructs T Dean to continue to apply for the funding but states that unless the funding covers 100% of the project, then they are unlikely to be approved.

#### **53/20 Gift of Trees for the field**

Southampton Council have contacted the PFMC regarding a Tibetan Terrier facebook page which would like to make a donation of five trees in memory of a community member of Trull who has recently died. It was agreed that the PFMC would accept the donation.

Resolved:

Clerk to contact Gary Claydon-Bone regarding the donation.

#### **54/20 Bulb planting**

Libby from Youth Services is keen to do some bulb planting as a half term activity.

Resolved:

A Clark to put Libby in touch with T Dean.

#### **55/20 To discuss the use of matting to join the pathways.**

There is some remaining matting from the field and it was suggested that this could be used to connect the paths.

Resolved:

T Dean to do this as part of the Working Group.

#### **56/20 To consider the purchase of new internal tables for the Pavilion.**

The existing quotes were re-visited and it was agreed that the pavilion would benefit from 6 tables for now.

Resolved:

It was agreed to take the Go Pak quote to the Parish Council for approval.

#### **57/20 Confirm proposed 2020 PFMC meeting dates:**

The meetings for the remainder of the year are as follows;

- Thursday May 7<sup>th</sup> 2020
- Wednesday September 9<sup>th</sup> 2020
- Wednesday December 2<sup>nd</sup> 2020

#### **58/20 Financials:**

##### **Payments**

	<b>Reason</b>	<b>Amount</b>	<b>Date Paid</b>
B Pretty	Cleaning & supplies	£63.73	4/10/19
A Clark	Cleaning materials	£14.99	4/10/19
A Clark	Bench	£201.00	4/10/19
Parsons Landscapes	Grass Cutting September	£387.60	21/10/19
Mountstephens Electrical	Handryer repair	£170.40	21/10/19
Abacus Construction	Playground maintenance	£1260.00	21/10/19

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Trull Memorial hall	Hire	£12.00	18/11/19
B Pretty	Cleaning	£122.97	18/11/19
Parsons Landscapes	Grass Cutting October	£169.68	18/11/19
Town & Country Landscapes	Fencing	£1000.00	18/11/19
Foxwell Windows	Cleaning	£50.00	18/11/19
Abacus Construction	Playground maintenance	£3360.00	17/12/19
Parsons Landscapes	Grass Cutting November	£169.68	17/12/19
Coomber Security	Fire extinguisher check	£107.16	17/12/19
B Pretty	Cleaning	£66.00	17/12/19
Otter Plumbing & Heating	Keys and chain for playing field	£40.36	20/1/20
Parsons Landscapes	Grass Cutting December	£169.68	20/1/20
Coomber Security	Fire extinguisher check	£39.96	17/2/20
A Clark	Carpet Cleaner	£19.99	4/2/20
EDF	20/08/19 – 03/12/19	£427.18	6/2/20
	TOTAL	£7852.38	

### Receipts

Rents:	October	£541
	November	£542
	TOTAL	£1083

### **59/20 Any Other Business**

Grass needs cutting on the field.

Resolved:

Clerk to contact Parsons.

Should the PFMC have a Trustees Meeting?

Resolved:

Clerk to check if the PFMC are due to have a Trustees meeting.

A Fire Risk Assessment is required for the Pavillion.

Resolved:

D Vestey to produce a report – to add as an agenda item for the next meeting.

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Two of the fire extinguishers are not working in the pavilion.  
Resolved:  
Clerk to contact Coomers.

There being no further business, the meeting closed at 20.25

**The next meeting of the PFMC is to be held on May 7th 2020, commencing at 7pm in the Pearce Suite,  
Trull Memorial Hall**

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