

Playing Field Management Committee

Minutes of a Meeting held in The Pearce Suite, Trull Memorial Hall,
on Monday 1st October 2018.

Present: Mr A Kent, Mr B Pretty, Mrs S Khattab, Mrs J Wooldridge, Mrs A Clark, Ms T Dean, Mrs L Brierley, Mrs J Davenport.

In attendance: Mrs B Howat - Clerk

45/18 **Apologies for Absence**

Mr D Vesty, Mrs A Waylett.

46/18 **Minutes of the Meeting held on 2nd July 2018**

Minutes of the meeting held on 2nd July 2018 were agreed and signed by the Chairman.

47/18 **Update on continuing issues/initiatives**

Mr Vesty was continuing to investigate the best wall lights and arrangements for fitting under the terms previously approved.

The Pavilion Manager, Mrs Khattab, had agreed to take on responsibility for cleaning following the departure of the contracted cleaners. Mrs Khattab did not want payment but would accept remuneration of expenses for the necessary equipment and products.

The Clerk had not been in contact with anyone over plans to repaint the Dragon outside the pavilion. Mrs Wooldridge said she would speak to local artist Sarah Thompson-Engels for advice.

A new padlock and chain had been fitted on the gate at the bottom of the KGV field. Keys would be held by Mrs Wooldridge, Mr Pretty and the Clerk.

48/18 **Play Equipment Maintenance**

The Clerk had been corresponding with Proludic Ltd over the recent failure of one handle on the Twinfly. They had been unable to confirm if there was a known fault with the equipment but were sending replacement parts which would be fitted by Parsons Landscapes Ltd. Mr Kent suggested that a split pin could be driven through the joining mechanism to prevent further problems if necessary.

49/18 **Discussion on the teenage area.**

Mr Pretty had carried out his latest play equipment inspection with Parish Councillor David Langham who will take over the monitoring responsibility while Mr Pretty is away. They had noted a potential issue with the depth of the legs for the swings which may need to be sunk further into the ground. This had coincided with complaints from teenagers over a lack of equipment in their area so Mr Pretty suggested that the swings could be repositioned by the shelter and kick wall as they were mostly used by teenagers or adults. Mrs Brierley said it had been the intention to place all the play equipment at the top of the field as and when it was purchased and this had informed the brief for the plans put together by landscape architects Swan Paul Ltd. Ms Dean added that it was never the intention to have play equipment further down the field as parents with more than one child would find it difficult. Discussion of the Swan Paul proposals had been put on hold pending the outcome of attempts by TDBC to secure money for a Neighbourhood Equipped Area for Play from the developers.

Resolved: It was agreed to discuss the proposals at the April 2019 meeting when Mr Pretty would be present.

50/18 **To consider re-siting the toddler spinning dish**

Mr Pretty had met a representative from the Somerset Playing Fields Association to discuss safety surfacing on the KGV Field. He had observed that the toddler spinning dish was close to the picket fencing which could pose a risk if a toddler fell while standing. One of the contractors giving a quote for safety surfacing had indicated that it could be moved for £200. Ms Dean explained that the dish had been sited two metres from the fence although the required distance is only 1.75 metres. Mrs Wooldridge explained that the position was dictated to an extent by piping underground; however, it could be moved if it was considered to be a potential risk.

Resolved: The location of the spinning dish would be discussed at the April 2019 meeting in conjunction with consideration of the Swan Paul report.

51/18 **Quotations for safety surfacing**

The annual equipment inspection report had identified the main risk requiring action was safety surfacing which had become worn in several places. Mr Pretty had obtained costs for rubber safety surfacing from three companies with a view to putting the request for funding to Trull Parish Council at the next opportunity. The equipment included in the quotations was the zip wire, the twinfly, the carousel rocker, the spinning dish and the children's swings. Costs were in the region of £12,000. In light of ongoing discussions regarding the twinfly, the swings and the spinning dish it was suggested that safety surfacing could be installed under the zip wire and carousel in the first instance.

Resolved:

- 1) To go ahead with safety surfacing under just two items pending further discussion on the other three items.
- 2) The PFMC would be willing to pay for safety surfacing under these two items.
- 3) Mr Pretty would go back to the two most competitive companies and ask for a revised quote for safety surfacing under the twinfly and carousel rocker only.
- 4) To ask Trull Parish Council to decide which quote to accept and how Payment can be made through the PFMC account.

52/18 **Realignment of the cycle humps**

A local cyclist and experienced landscape gardener had offered to re-align the cycle humps to make them more suitable for use. Mr Pretty favoured the idea because they are currently on top of an underground pipe. Ms Dean said they would have to remain child friendly.

Resolved: To agree to the offer on condition that a suitable design is produced and approved under delegated authority by Mrs Brierley and Mrs Clarke, overseen by Mr Pretty.

53/18 **Tree planting on the KGV field.**

Mrs Brierley had been researching trees for the KGV field following the resolution made in April (minute 24/18). A specialist company had suggested specimen trees 2.5 to 3 metres tall with a delivery cost of £80. Mr Pretty stressed the need for adequate protection and caution when planting due to underground water pipes.

Resolved:

- 1) Mrs Brierley will buy the species with sufficient support and protection as advised within the budget of £400.
- 2) The trees will be positioned by the Open Spaces Working group taking into account all utility pipes and drains, the neighbours and existing or planned equipment.

54/18 **Maintenance of the wildlife area**

The working group had been advised to sow yellow rattle on the wildlife area to weaken the grass and allow wild flowers to thrive. The area had already been raked once in preparation. A 400g quantity of seed would cost £104 including postage.

Resolved: To agree the cost of £104 for yellow rattle seeds.

55/18 **Report on "Battles Over" commemorations.**

The Clerk gave an overview of the Battles Over commemorations being held to mark 100 years since the end of WW1. The commemoration was being organised by the Parish Council in partnership with All Saints Church, Trull Scout Group and the Trull Parish Archive Group.

It will take place on the King George V playing field on the evening of Sunday November 11th, with an exhibition and refreshments in the Geoff Hewett Pavilion from 4.30pm.

Mrs Brierley suggested that the cherry tree being planted on the KGV field could be dedicated to the memory of the fallen from Trull.

Resolved: The Clerk would purchase a plaque for the Cherry tree to be dedicated to the memory of the fallen from Trull in WW1.

56/18 **Report from the Pavilion manager**

All alarm tags had been reprogrammed and allocated to Pavilion users with a log kept of all the keys and tags issued. Mrs Khattab and the Clerk, Mrs Howat, are master key holders.

Blue Wave Construction Ltd had carried out all the snagging requested.

Mrs Khattab requested that a window cleaner is contracted to clean the windows inside and out every three months. Mrs Wooldridge suggested that the solar panels are cleaned occasionally as well.

Resolved: To delegate authority to Mrs Khattab to identify and engage a reliable window cleaner at a cost of no more than £50 a visit.

57/18 **Pavilion users' requests and issues.**

Mrs Davenport had been liaising with David Vesty and Mountstephens Electrical over the choice and number of wall lights which would be put up in due course.

The Clerk read a report from Mr Vesty who informed that Mark Hughes is the new Group Scout Leader now that Steve Walker has retired. The Scout lockers have been moved to the office and the remaining items from the plant room will be moved shortly.

The Chairman closed the Meeting at 8.55 pm.

Signed..... Chairman of the Playing Field
Management Committee

Date.....