

Playing Field Management Committee

Minutes of a Meeting held in The Geoff Hewett Pavilion, Trull,
on Monday 14th November 2016.

Present: Ms T Dean (Chair), Mrs D Johnson, Mrs J Wooldridge, Mr M Hughes, Mrs L Brierley together with 3 members of the public.

In attendance: Mrs B Howat - Clerk

24/16 **Apologies for Absence**

Mr B Pretty.

25/16 **Appointment of Anthony Kent to the Committee**

Mr Anthony Kent was proposed as a new member of the Playing Field Management Committee by Mrs Wooldridge and seconded by Mrs Johnson.

Resolved: Mr Kent is appointed as a new member of the PFMC with immediate effect.

26/16 **Minutes of the Meeting held on 25th April 2016**

Minutes of the meeting held on 25th April 2016 were agreed and signed by the Chairman.

27/16 **Matters arising**

The Scouts had arranged for an outside electricity point to be fitted with a contribution of £200 from the PFMC. No further progress had been reported on the purpose built bench planned for outside storage. The Clerk would look through previous Parish Council accounts for details on money set aside towards a BBQ/ fire pit

28/16 **Update on S106 agreement and NEAP progress**

Trull Parish Council had written to Taunton Deane Borough Council and Strongvox requesting a meeting to clarify the commitments from the developer to the parish as detailed in the Section 106 agreement.

The letter had received no formal reply although TDBC officers were actively pursuing the release of funds for a NEAP.

29/16 **Update on land leased to Trull Primary School**

The School had submitted details to the Parish Council of its proposals for an outdoor education area on the piece of land behind the Pavilion. The area will be fenced off and a variety of trees, including an orchard will be planted. There will also be vegetable beds, a sensory pathway and terraced seating. The School asked for permission to build a small log cabin style building in an 8 by 6 metre area behind the pavilion for use as a forest school. They would need to ensure there was enough space between the two buildings for maintenance of the pavilion.

30/16 **Update on Memorial Hall access**

In an attempt to combat damage and anti-social behaviour being experienced at the Memorial Hall and in the Playing Field during parties, the Hall Trustees have decided that when any large bookings are taken the gates will be locked between 6pm that night and 9am the following morning. The Memorial Hall will keep the Clerk informed of these dates with as much notice as possible, and access will still be available to Pavilion users with keys. The Trustees also agreed that no 18th or 21st parties will be

taken unless they are "family" parties. Hirers will be encouraged to appoint somebody to man the doors and a deposit of £250 will be taken in advance.

31/16 **KGV design update**

Swan Paul Partnership Ltd had been appointed to come up with proposals for the design and layout of the Playing Field. They had been briefed on the results from previous questionnaires and given the plans that were approved in principle in April 2016. Part of their remit is to make the design as quiet as possible for nearby residents. The Parish Council had agreed to engage the company for their expert advice although it is not obliged to take it. Having their input would help to create a long term view and maximise grant matching opportunities.

32/16 **Youth shelter update**

Three local carpenters had been found to provide quotes for the proposed new youth shelter. The Clerk would liaise with the Chairman over precise specifications and expect the quote before the deadline for applications of grant funding from TDBC.

33/16 **Emptying of bins on the KGV Field**

There had been complaints about the bins overflowing. Ron Vining had a contract with the Parish Council to empty the bins on the playing field. The Clerk would remind him to check them every week. The dog waste bins are emptied on a weekly basis by TDBC on a contract paid by the Parish Council.

34/16 **Carpets and sound proofing for the Pavilion**

Curtains had been requested by a new Pavilion user who planned to run a mother and baby group. The Scout Group had also suggested that curtains might help with remaining soundproofing issues along with a carpet up to a metre up the wall. Members felt that heavy curtains would make a difference over the three windows and the double doors. They were not keen on the idea of carpet up the wall but felt that other sound proofing materials could be looked into. However, they would wait to see what effect the curtains have first.

Resolved: To buy and fit curtains and poles using money from the Playing Field accounts.

35/16 **Pavilion use and cleaning**

The Pavilion is now booked each weekday evening in term time for use by the Trull Scout Group and the 1st Trull Brownies. It is also booked on weekday mornings and afternoons by Trull School, two Pilates groups, a Thai chi class and on Saturday mornings by the Galmington Dragons. Bookings are also taken regularly for parties and functions on Saturday and Sunday afternoons.

New cleaners have been appointed and commenced with a deep clean of the building. The bookings secretary would be asked to take a key deposit which would be redeemed if Pavilion keys were lost. It was suggested that there should also be a deposit taken from occasional hirers of the building.

36/16 **Accounts report**

The King George V Playing Field account had been operation since April 2016. All Pavilion hire payments were now paid into the KGV account, and all electricity and water bills were paid from the account. One or two receipts and payments had come through the Parish Council account although any balances would be transferred by the end of the financial year.

The Chairman closed the Meeting at 10 pm.

Signed..... Chairman of the Playing Field
Management Committee

Date.....