

Playing Field Management Committee

Minutes of a Meeting held in The Pearce Suite, Trull Memorial Hall,
on Wednesday 10th January 2018.

Present: Ms T Dean (Chairman), Mrs J Wooldridge, Mrs L Brierley, Mr B Pretty, Mr A Kent together with 2 members of the public.

In attendance: Mrs B Howat - Clerk

1/18 **Apologies for Absence**

Mrs D Johnson, Mr M Hughes.

2/18 **Election of a chairman**

Mr Pretty suggested that the election should take place at a later date when all members of the committee are present. Members were in agreement.

Resolved: To defer the election of a chairman until the next meeting at which all members are present.

3/18 **Minutes of the Meeting held on 10th May 2017**

Minutes of the meeting held on 10th May 2017 were agreed and signed by the Chairman.

4/18 **Co-option of non-voting members**

Under the PFMC Terms of Reference the committee have the power to co-opt representatives of user groups and the local community in a non-voting capacity. It was resolved at the last meeting to invite up to five representatives to join the committee. Three people were present to be considered – the voluntary bookings secretary Mrs Sue Khattab, Southwell Close resident Mrs Anne Clarke, and Mr David Vesty on behalf of Trull Scout Group

Resolved: To co-opt Mrs Khattab, Mrs Clark and Mr Vesty as non-voting members with immediate effect.

5/18 **Questions regarding the KGV playing Field plans**

Mr Kent had asked for clarification on the current status of the plans drawn up by consultants Swan Paul Partnership Ltd and why this had not been referred to a meeting of the PFMC or mentioned in the Parish Council minutes.

The Clerk explained that the Parish Council had been updated in a report in September 2017 in answer to questions about the KGV Playing Field. As the report was three pages long it was only minuted that the answers had been supplied.

There had not been a meeting of the PFMC since May 2017, although as members of the Parish Council the PFMC would have been aware of the current situation from the September 2017 Council meeting and there has been no further development.

For clarity it was noted that the consultation was commissioned by Trull Parish Council to give ideas and confidence in the long term planning for the KGV Playing Field based on the £80,000 plus expected through NEAP payments from the developer of Amingford Mead. It was never agreed that any of the options would be pursued and they have not been discussed by the PFMC or the Parish Council yet as discussions are now on hold awaiting the outcome of a dispute over the payment between TDBC and the developers.

A decision to proceed with the shelter and seek funding towards it was taken in September 2016 before the decision to commission Swan Paul Partnership Ltd.

Mrs Waylett from The Bell House had sent an email to the Parish Council before the meeting voicing a formal objection to the process for siting of the shelter and its current planned location.

The Wayletts had been told by Mr Pretty that they would be invited to discuss the proposed location and they were disappointed that the footings had now been installed without them being contacted.

The Clerk had responded with a full explanation of the process followed so far and an apology that as the invitation extended by Mr Brian Pretty had not been agreed through resolution with the PFMC it was therefore unauthorised, and subsequently not acted upon.

All correspondence was copied to members of the PFMC.

The Chairman invited Mr and Mrs Waylett to address the meeting with their concerns over siting of the shelter. Mrs Waylett advised that they were also speaking on behalf of their neighbours Mr and Mrs Barker.

Notwithstanding the legitimacy of the invitation, the residents felt it would have been normal to keep them informed about progress of the shelter and to consult them on its position near their boundary.

They were concerned that the chosen position is near open water and an unfenced open area with a steep bank. The location is dark and isolated which could lead to feelings of exclusion and incidents of antisocial behaviour. They were doubtful that the police would be able to respond to any calls for assistance as their resources were reduced.

The position of the shelter will also affect their privacy and enjoyment of the garden which has already been compromised since the adjoining land became part of the KGV Playing Field under a planning agreement for Amingford Mead. They would like the shelter moved further from their boundary.

The Chairman explained that the consultation process had been taking place for two years and had included a wide cross section of the community including the Scout and Explorer groups. Advice was also taken from officers in the parks department at TDBC, and play equipment consultants who had all agreed that the chosen location was the most suitable in a space furthest from any houses. She suggested that a fence could be put up around the area between the shelter and the bank to minimise any risks from proximity to the Sherford Stream.

Mr Pretty added that teenagers had been gathering on the existing play equipment and in front of the Pavilion so the police had been asked to step up patrols in the KGV Playing Field which they have done effectively.

Residents at the top of the KGV Playing Field had been in the same position of having a piece of land become an extension of the Playing Field with equipment near their boundaries and it was only fair that further equipment was spaced around.

Mr Kent proposed that taking note of their concerns a site meeting should be held with the PFMC Working Group to review the planned site.

The Clerk advised that if a new location is chosen outside the broad area on the approved plan it would need to be agreed by committee.

Resolved:

1) To note the concerns raised and to review the planned siting of the shelter at a PFMC Working Group site meeting with the Wayletts and the Barkers.

6/18 **Provision of soil for the cycle humps**

It was suggested that soil excavated during groundworks for the shelter could be used to create new cycle humps to replace those that had previously been in the playing field. The location would now depend on any changes to the proposed positioning of the shelter.

Resolved: To delegate authority to decide the most suitable location for the cycle humps to the PFMC Working Group when it meets to discuss the positioning of the shelter.

7/18 **Approval of the design and quotation for a kick wall.**

The PFMC Working Group had considered five designs for a kick wall. Following detailed consideration they recommended the rebound wall from GB Sport and

Leisure Ltd at a cost of £8,578 plus VAT. The green metal mesh has the least sound vibration and is less visible than the other options. It includes a basketball pole and cricket wicket, is four metres high by eight metres long, and would require 80sq metres of tarmac at an approximate cost of £10,000.

National Lottery funding of £8,169 has been secured towards the kick wall. Trull Parish Council has set aside £15,000 for play equipment in its 2018/19 budget taking the kick wall into consideration and there is currently £5,800 of CIL money left to spend.

The working group have initially earmarked the kick wall for a site perpendicular to the path by the wildlife area. This will now depend on the ultimate position of the shelter.

Resolved:

1) To approve the rebound design from GB Sport and Leisure Ltd at a cost of £8,578 plus VAT.

8/18 **Creation of a boules pitch**

It was suggested that the area for the boules pitch in the top corner of the Playing Field could be dug out whilst contractors with the necessary equipment are on site. Mr Pretty was concerned that digging out the space now would mean the area being cordoned off for an indefinite period of time, creating the possibility of problems.

Resolved: Not to dig the boules area out until quotes for the entire cost of creating a boules pitch had been sought and agreed.

9/18 **Request to use a changing room for storage**

The Trull Players had requested use of one changing room for storing their costumes.

Mrs Khattab pointed out that one changing room is already used as a chair store and the other is needed for Pavilion users including exercise groups and Trull School. Mrs Wooldridge objected strongly to the request as at least one changing room needed to be kept for purpose.

The Clerk confirmed that the pavilion had to be suitable to use for sport and recreation under the terms of the Charity constitution and that hirers expected access to changing facilities.

10/18 **Pavilion users requests and issues**

Several issues were raised about the maintenance and cleanliness of the Pavilion including:-

The untidy changing room used as a chair store,
Regular complaints from daytime hirers about a general lack of cleanliness, complaints that toilet rolls are going missing and are having to be replaced more often than expected,
Problems with the heating where the temperature does not reach that set on the thermostat,
Some problems experienced when opening and closing the front door,
Some internal handles which need repairing or replacing.

Mr Vesty said the Scout groups do tidy up after themselves each evening and vacuum although this is made difficult because the Hoover head is too small. Mr Pretty added that doors to the kitchen, main hall and chair store are becoming tatty and would benefit from kick plates.

Resolved:

1) To buy a bigger head for the Henry Hoover.
2) To ask Otter Southwest Ltd to service the central heating system.
3) To ask Blue Wave Construction to check the alignment of the front door, repair or replace any faulty internal handles and to install kick plates to three doors up to a total value of £500

11/18 **Accounts for 2016/17**

The accounts for the year to date were presented showing a current balance of £11,687.

The Chairman closed the Meeting at 9.20 pm.

Signed..... Chairman of the Playing Field
Management Committee

Date.....