

TRULL PARISH COUNCIL

A Meeting of the Playing Field Management Committee was held at 7.15pm on Thursday 4th November 2021 in the Pearce Suite, Trull Memorial Hall, Trull.

Present: Mr D Lindfield, Mr B Pretty, Mrs A Hudson, Mrs J Wooldridge, Mr Jason Snailham, & Mr D Vesty.

In attendance: Mrs S Millard-Jones – Clerk.

The meeting was opened at 7.15pm.

11/01 Apologies of Absence

Mr S Walker

11/02 Declarations of interest

None

11/03 To approve the minutes from 23rd September 2021

Minutes of the meeting held 23rd September 2021 that had been previously circulated, be taken as read, agreed and an accurate record of what had taken place. These were agreed and signed by the Chair.

11/09 Footpath – rainbow painting and signage (agenda item moved due to public attendance on the matter)

Meeting closed

A member of the public wanted to alert members of the PFMC of the danger experienced frequently by many, because of other users of the footpath. She had recently been very nearly hit by an oncoming cyclist and wondered if there may be anything that the PFMC members could do to help/minimise the likelihood of this happening to someone else.

Meeting re-opened

Various ideas were discussed by members, such as a chicane, a rainbow crossing, some planters of metal bars. There were concerns regarding painting the rainbow crossing on the footpath as it was imperative that the paints are non-slip and don't pose a risk.

Mr B Pretty had some communications with Martin Cooper (Footpath officer), and it seems as though some forms will need to be completed to be able to consider any of the options discussed. The Clerk will follow this up. The Clerk will get the signs from Mr D Lindfield and arrange for them to be printed and erected in the KGV.

11/04 Hiring - Cancellation due to Covid and non-payment of invoices

The Clerk reported that there had been a few hirers who have had to cancel due to Covid and wanted to ensure that the PFMC members were satisfied that these cancellations should not be charged.

It was **resolved** that Covid and sickness related cancellations will continue to not be charged, providing the cancellations don't become frequent.

11/05 Opening Up Safely and Reconnecting Communities Fund (OUS&RCF) – To consider window cleaning costs, appointing a cleaner & the purchase of a hoover

The PFMC had received £1,500 grant from the OUS&RCF that had been applied for in August. This money can be used for cleaning associated costs.

The Clerk had shortlisted three hoovers for members to review. Mr D Vesty had in fact cleaned out the Henry hoover and felt that it should work much more effectively since it's clean out, but that it needed a new head and some hoover bags.

It was **resolved** that a new hoover would not be purchased and that Mr D Vesty would purchase Henry hoover head and bags.

Two quotes had been obtained for cleaning the windows of the pavilion, along with fascias and the solar panels.

It was **resolved** to appoint Foxwell to clean the windows and solar panels at a cost of £190.00.

The Clerk has shortlisted a cleaner, although in the early stages of appointment.

It was **resolved** to approve the cost of a cleaner in principle for around 4 hours per week at £12 per hour. The Clerk will update at the February meeting.

- 11/06 Somerset Communities Fund (SCF) Allocated – To consider a storage container and outdoor lighting**
The PFMC had been awarded £850 from the SCF for the purchase of a storage container. It is expected that the storage container required would cost around £4,500. The Clerk explained that it may be useful to get some final costs together along with ascertaining whether planning permission would be required. It was **resolved** that the £850 would be set aside for the storage container and that Mr Vesty would look at storage containers and cost up with the Scouts. No money from the SCF would be allocated to outdoor lighting.
- 11/07 5-year KGV update**
The Working Group (WG) had met up and had shared lots of thoughts and ideas, the next agreed steps was for them to review local play parks and draw together the items that they would like to have in the KGV. It is hoped that the WG can meet in the first two weeks of December. It was **resolved** that the Clerk would join the WG meetings and would arrange the meeting in December.
- 11/08 Play equipment maintenance - Update**
There was no update at this stage. Mr D Lindfield and Mr B Pretty will meet and review the play inspection report together on Saturday November 13th. An update will be given at the February meeting.
- 11/10 First Aid Kit**
It was noted that there were items within the first aid kit that were out of date. These have now been removed and replacements have been ordered.
- 11/11 Treating the timber fences around the KGV field and dragon**
It was agreed that the fencing needed to be re-treated and that it was too big a job for volunteers. Mr B Pretty will get some quotes together to present at the next meeting.
- 11/12 Additional signatory onto the bank**
The Clerk noted that it would be beneficial to have a third signatory on the bank account. It was **resolved** that Mrs A Hudson would become an additional signatory for the Unity bank account.
- 11/13 To approve the bank reconciliation, dated 31.10.21**
It was **resolved** to approve the closing balance on the 31st October at £5,138.35. It was noted that £1,500 from the OUS&RCF was due as it was being transferred from the main Parish Council account.
- 11/14 Booking Secretary**
The Clerk gave thanks to Mrs J Wooldridge and Mr B Pretty who have been helping with hirers looking around the pavilion and with weekend bookings and ensuring that hirers had keys etc, this had really taken the pressure off.
- 11/15 Payments and receipts to approve**

Payments October 2021

TCCC	PFMC	Hire for meetings	£36.00
Parsons	PFMC	Inv 15757	£177.36
Coombers Security	PFMC	Inv 199797 Rear intruder alarm	£324.00
EDF	PFMC	S17847123035	£181.61
Sammie Millard-Jones	PFMC	Toilet roll & cleaning materials	£12.61
			£731.58

Receipts since September Meeting

Hires - September		£464.00
EDF		£666.70
Hires – October		£1,107.50
Re-opening fund		£850.00
	TOTAL	£3,088.20

It was **resolved** to approve the list of payments and receipts.

11/16 Dates for 2022 – Thursday 3rd February, Thursday 5th May, Thursday 7th July, Thursday 8th September & Thursday 3rd November.

11/17 Items for the next meeting.

- Retreating of the timber
- Footpath – chicances/planters/rainbow
- Play equipment
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Next Meeting will be Thursday 3rd February at 7.15pm

There being no further business, the meeting was closed at 9.19pm.

Chair Signature.....Date.....

DRAFT