

TRULL PARISH COUNCIL

A Meeting of the Playing Field Management Committee was held at 7.15pm on Thursday September 23rd 2021 in the East Hall, Trull Church Community Centre, Church Rd, Trull, Taunton TA3 7JZ.

Present: Mrs A Hudson, Mr B Pretty, Mrs J Wooldridge, Mr Jason Snailham, Mr S Walker & Mr D Vesty.

In attendance: Mrs S Millard-Jones – Clerk.

The meeting was opened at 7.18pm.

09/01 Apologies of Absence

Mr D Lindfield

09/02 Declarations of interest

None

09/03 To approve the minutes from 8th July 2021

Minutes of the meeting held 8th July 2021 that had been previously circulated, be taken as read, agreed and an accurate record of what had taken place. These were agreed and signed by the Vice-Chair.

09/04 Hiring

The Clerk reported that although not a legal requirement – the QR code was retained for users. All hirers had been contacted and asked for confirmation for booking times to ensure that setting up and packing away was included in the booked time, this is to avoid clashes with other hirers. Invoices and terms of booking document have been updated to reflect that all payments and deposits must be made by bacs or cheque and that cash would no longer be accepted. Updated Risk Assessments had been requested. Galmington Dragons have arranged for the marking of a pitch away from the pavilion for use on Saturdays. A request had been made by a hirer to receive a reduced rate. It was **resolved** to not approve the request as it was agreed that existing charges are fair. It was also **resolved** to review charges ahead of the 22/23 financial year.

09/05 Wildflower area

Colin Ralph had attended and this area has now been added to the Parsons schedule.

09/06 Grass Cutting

The Clerk noted that it may be beneficial to consider other contractors for the grass cutting ahead of the budget setting. It was **resolved** that the Clerk would contact neighbouring parishes regarding alternative contractors to consider.

09/07 5-year KGV update

A KGV Working Group had been formed and Terms of Reference had been compiled. It was **resolved** to approved the KGV Working Group Terms of Reference. Over 150 responses have been received to the survey but shortcomings identified with regard to younger population representation. This is currently being addressed through engagement with school and youth groups (scouts etc.) In addition, members of the working group will be undertaking visits to other local parks. All this prior to developing a brief for Landscaping company.

09/08 Alarm Siren

A quote had been obtained for the installation of a louder alarm siren. It was **resolved** to not proceed with the installation of a replacement alarm signal.

09/09 Roundabout repair – update – Play equipment inspection

The roundabout repair had been done. The playground inspection report had been received and after a follow up by Mr D Lindfield, it was felt that some of the report wasn't particularly accurate. It was **resolved** that the Clerk would look into other providers of the safety inspection. It was **resolved** that Mr B Pretty would report at main PC meetings of his findings of his monthly safety inspections in order to formalise the process.

09/10 Footpath – rainbow painting and signage.

The registered title shows that Trull Parish Council owns the footpath. Mr D Vesty advised that a further Title Deed report be sought for confirmation as to whether anyone else has access to that section of land. The Clerk would seek further confirmation of ownership and ascertain whether a footpath diversion would be required. Mr B Pretty would look to speak with various contractors to get the painting of the rainbow priced up.

09/11 Opening Up Safely and Reconnecting Communities Fund

This grant had been applied for and the Clerk has not received confirmation of any funding allocated as yet.

09/12 PAT Testing of equipment

The Clerk reported that portable appliances should be tested by an electrician frequently and that there were no records to support this.

It was **resolved** to appoint an electrician to conduct PAT testing on all relevant appliances.

09/13 To approve the bank reconciliation, dated 31.08.21

The switch to Unity bank had been successful and both the Clerk and Chair would through dual signatory approval be able to make all payments online.

It was **resolved** to approve the closing balance on the 31st August at £3,021.63.

09/14 Booking Secretary & Cleaner

Mr D Lindfield was planning to speak with the Memorial Hall and Trull Church Community Centre to investigate the option of sharing this function amongst the venues.

09/15 Scout Storage agreement – Somerset Community Fund application

This grant had been applied for and the Clerk has not received confirmation of any funding allocated as yet.

09/16 Payments and receipts to approve

Payments Made September 2021

Water2Business	PFMC	Water	£88.15
Parsons	PFMC	Inv 15654	£773.59
Belmont	PFMC	Inv#9	£90.00
EDF	PFMC	S17847123034	£87.23
Lucy Griffiths-Duder	PFMC	Deep clean of the kitchen	£30.00
			£1,068.97

Receipts since July Meeting

Hires - July		£1,050.00
Hires – August		£406.50
	TOTAL	£1,456.50

It was **resolved** to approve the list of payments and receipts.

09/17 Items for the next meeting.

- Update on grants applied for
- Footpath ownership and rainbow painting
- Cleaner & Bookings Secretary

Next Meeting will be Thursday 4th November at 7.15pm

There being no further business, the meeting was closed at 8.55pm.

Chair Signature.....Date.....