

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: Trull Parish Council

County area (local councils and parish meetings only):

Financial year ending 31 March 2020

Prepared by (Name and Role): Sammie Millard-Jones Clerk & RFO

Date: 15/05/2020

	£	£
Balance per bank statements as at 31/3/20:		
Current Account	4,339.76	
Deposit Account	<u>37,808.71</u>	
		42,148.47
Petty cash float (if applicable)		0.00
Less: any unpresented cheques as at 31/3/xx (enter these as negative numbers)		
1113	(1.00)	
1944	(20.00)	
1950	(10.00)	
1972	(24.00)	
[add more lines if necessary] 1974	(15.00)	
1975	(36.00)	
1976	(9.60)	
1977	<u>(120.00)</u>	
		-235.60
Add: any un-banked cash as at 31/3/20		
		<u>0.00</u>
Net balances as at 31/3/20 (Box 8)		<u><u>41,912.87</u></u>